

FINANCE COMMITTEE MEETING

The Finance Committee of the City of Norfolk, Nebraska met in the City's Conference Room, 309 West Madison Avenue, Norfolk, Nebraska, on Monday, June 18, 2007, beginning at 7:00 a.m.

Mayor Gordon D. Adams called the meeting to order.

Roll call found the following Committee members present: Mayor Gordon Adams and Councilpersons Brenneman, Coy, Fauss, Lange, Reeder, Saunders, and Van Dyke. Absent: Wilson.

Staff members present were City Administrator Mike Nolan, Public Works Director Dennis Smith, City Attorney Clint Schukei, City Clerk Beth Deck, Prevention Manager Scott Cordes, Police Chief Bill Mizner, Fire Chief Shane Weidner and Property/Operations Manager Gary Miller.

The media was represented by Jim Curry, WJAG/KEXL; Greg Wees, Norfolk Daily News; and Brian Masters, KUSO.

Notice of the meeting was given in advance by publication in the Norfolk Daily News, and notice of the meeting was given to the Mayor and all members of the Council prior to the meeting.

The Mayor presided and the City Clerk recorded the proceedings.

The Mayor informed the public about the location of the current copy of the Open Meetings Act posted in the meeting room and accessible to members of the public.

The first item discussed was the 2007-2012 Capital Improvement Program (**CIP**). City Administrator Mike Nolan reviewed the CIP with elected officials. The CIP is a planning tool only and funds still need to be budgeted before items are purchased. The 2007-2008 projects include the following:

Administration: Building, \$2,000,000

Street Division: Sweeper (2000 Tymco), \$95,000 and Dump Truck (1995 Ford), \$50,000

Park & Auditorium: Ta-Ha-Zouka Park Water Connection to City Service, \$65,175

Library: Top Roof Replacement, \$30,000

Fire Division: Station #1 Roof Replacement, \$117,000

Water Division: 20" Water Main from 24th Street & Norfolk Avenue to 13th Street & Omaha Avenue, \$1,123,900; 12" Water Main from Victory & Maple north to existing 12-inch along Victory Road, \$171,700; and 20" Water Main from 1st Street and Madison Avenue to 1st Street and Norfolk Avenue, \$83,400

WPC: Trickling Filter B Media, \$600,000 and Raw Lift Pump Replacement (5&6), \$130,000

Sanitary Sewer: Park Avenue Force Main extend 12" force main east from Park & Blaine to 24" sewer main, \$59,000 and Small Sewer Jet, \$110,000

Sewer Bonds: Principal, \$503,000 and Interest, \$203,360

Water Bonds: Principal, \$182,055 and Interest, \$114,909

Transfer Station: Semi-Trailer, \$60,000

Solid Waste Bonds: Principal, \$87,000 and Interest, \$25,881

General Obligation Bonds: Principal total, \$567,786 and Interest total, \$169,572

Mayor Adams receives a lot of complaints about dust at Skyview Park, especially on the south side of the lake.

Public Works Director Dennis Smith said Street Division staff usually put a mixture on the gravel road that helps prevent dust suppression. However, it has not yet been done this year. The road and parking lot area are watered down for major events taking place at Skyview.

Police Chief Bill Mizner discussed roof replacement for the Police Station and Fire Station #1 with Fire Chief Shane Weidner. Mr. Nohava from LeMars, Iowa wants to give a presentation to elected officials on the roof design manufactured by Duralast.

Councilperson Lange stated an economy of scale might be had for a larger project (combining the Fire Station, Police Station and Library roof replacement projects). Lange suggested "hiring someone to write specs for the project and get proposals." Lange "is not sold" on the Duralast roofing system. Lange feels the City will get competitive bids if all three roofs are included as one project.

Mayor questioned whether the consensus of elected officials was to obtain specs for the project and to advertise for bids.

General consensus of elected officials was to obtain specs for the roof replacement projects and advertise for bids.

Public Works Director Dennis Smith suggested hiring someone to prepare the specifications for the project since the City's engineering staff doesn't have expertise to compare two roofing systems. Smith estimates the cost of hiring someone to prepare the specs at \$5,000 to \$10,000. Smith said Nohava uses a PVC-type roof which is attacked by ultraviolet light over time which may be a life-cycle cost situation.

Councilperson Van Dyke moved, seconded by Councilperson Lange to hire an architect to write specifications for roof replacement of the Police Station, Fire Station #1 and the upper roof of the Library and to advertise for Request for Bids for the project. Roll call: Ayes: Councilperson Brenneman, Coy, Fauss, Lange, Reeder, Saunders, Van Dyke and Mayor. Nays: None. Absent: Wilson. Motion carried.

The next item discussed was the proposed ordinance amending Section 27-7 of City Code to provide for the **zoning classification** of land coming within the zoning jurisdiction of the City.

Prevention Manager Scott Cordes explained the City recently annexed property into the City's zoning jurisdiction. Portions of the property were previously under the jurisdiction of Madison County and Stanton County that have different zoning classifications. Property that is annexed into the City is automatically classified as Agriculture. Nucor Steel and Woodland Park don't fit into the Agriculture zoning classification. The ordinance will amend code to adjust those classifications to comply with the City of Norfolk's classifications. Therefore, whatever the current zoning classification is, the property will automatically be placed into the zoning classification that most closely fits the City's. The ordinance does a better job to describe how the land is currently being used. Cordes stated the ordinance will also help with future annexations, especially since the City of Norfolk will probably be in Pierce and Wayne counties in the near future.

City Attorney Clint Schukei stated property owners shouldn't have to initiate so many zoning changes with the adoption of this ordinance.

This ordinance will appear on the June 18, 2007 City Council agenda for formal consideration.

The next item discussed was a proposed ordinance amending Section 24-287 of City Code to clarify that **motorized vehicles** are precluded from being operated on city-owned property. City Attorney Clint Schukei explained the ordinance change is necessary to clarify that, although paths and trails have been constructed on the flood control levee, motorized vehicles are not authorized for operation on these paths. The ordinance also clarifies the ability to enforce non-compliance.

This item will appear on the June 18, 2007 City Council agenda for formal consideration.

The last item discussed was the **Aquila** Community Leader Survey. Elected officials discussed each of the eight (8) questions listed on the survey. General consensus of elected officials was to give Aquila positive feedback to most of the questions. However, communication needs to improve. The City Clerk will complete the survey and send it, along with a cover letter signed by the Mayor, to The Eidex Group, LLC (the company conducting the survey).

Councilperson Van Dyke moved, seconded by Council Fauss to adjourn the meeting at 7:54 a.m. Roll call: Ayes: Councilperson Brenneman, Coy, Fauss, Lange, Reeder, Saunders, Van Dyke and Mayor. Nays: None. Absent: Wilson. Motion carried.

Elizabeth A. Deck
City Clerk