



Vehicle Parking District Meeting Minutes

Wednesday, January 3, 2018

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Wednesday, January 3, at 8:00 a.m.

Roll Call:

Board Members Present: *Pat Carney, Lacey Porn, Connie Geary, Brad Love, James Wapelhorst*

Guests Present: *Candice Alder, Candice Bossard, Jan Merrill, Lyle Lutt, Sheila Rios*

Minutes recorded by: *Jarad Dahlkoetter*

Call to Order:

1. **Welcome** – Geary called the meeting to order at 8:23am; Notice of the opens meeting act was posted.
2. **Attendance** – Dahlkoetter took roll call of attendees.
3. **Approval of minutes** – Love motioned to approve minutes, Porn seconded; Roll call: All yays, no nays, motion carried & minutes approved.

Regular Agenda

1. **Consideration for approval of the updated guidelines for the Façade and Signage program** Merrill, Bossard, Alder, and Rios presented the updated guidelines for the Façade and Signage program to the VPD board of directors. Carney motioned to make a recommendation to the City Council to approve the façade and signage improvement program guidelines; Porn Seconded. Roll call: All yays, no nays, motion carried.
2. **Discussion on Downtown Revitalization Grant** Merrill expressed that they are starting to reach out to designers for the community gathering space; As the process unfolds, they will be hosting a town hall meeting to get public input on the final design. She also expressed that the City of Norfolk has been very helpful in putting all the paperwork together for this grant.
3. **Continued discussion on snow removal** The board allowed one of the companies who bid on downtown snow removal to handle the last snowfall. The board would like a report of how it went during the next meeting.

Invoices:

Olson Tree Service for Removal of limbs for \$200.00 Carney motioned to approve invoice. Wapelhorst seconded. Roll call: all yays, no nays, motion carried.

Lacey Porn for website management for \$840 moved to next agenda

Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
 - a. Digital Sign
 - b. Continued discussion on FM transmitter
2. Loans & Recruitments (McNally)
 - a. Discussion on getting legal description of annexed property
3. Beautification (Geary, Porn, Wapelhorst)
4. Parking & Traffic (McNally, Carney)
 - a. Consideration of side street parking request

Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2018
- Pat Carney 8/2019
- Brad Love 8/2017
- Lacey Porn 8/2017
- Jessica Gordon 8/2017
- James Wapelhorst 8/2019
- Steve McNally 8/2018
- Brandon Doke 8/2018
- Lisa Blackman (Alt.) 8/2018
- John Stappert (Alt.) 8/2021



Vehicle Parking District Meeting Minutes

Meeting Adjournment:

Next Meeting:

Wednesday, January 10, 2018; Norfolk Area Chamber of Commerce Board Room.

Wednesday, January 17, 2018; Norfolk Area Chamber of Commerce Board Room.

Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce