



Vehicle Parking District Meeting Minutes

Wednesday, January 17, 2018

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Wednesday, January 17, at 8:00 a.m.

Roll Call:

Board Members Present: *Brandon Doke, John Stappert, Connie Geary, Lacey Porn, Pat Carney, Lisa Blackman, Brad Love, Chad Barnhill*

Guests Present: *Jan Merrill, Stephanie Bates, Lyle Lutt*

Minutes recorded by: *Jarad Dahlkoetter*

Call to Order:

1. **Welcome** – Geary called the meeting to order at 8:10am; Notice of the opens meeting act was posted.
2. **Attendance** – Dahlkoetter took roll call of attendees.
3. **Approval of minutes** – Porn motioned to approve minutes, Stappert seconded; Roll call: All yays, no nays, motion carried & minutes approved.

Regular Agenda

1. **Consideration of approval of the Downtown façade and signage program guidelines with new changes.** Merrill presented the new façade and signage program guidelines to the board with minor changes from the previous meeting. Love motioned to approve the facade and signage guidelines. Carney seconded. Roll call: All yays, no nays, motion carried.
2. **Continued discussion on FM transmitter** Barnhill mentioned the FM receiver is the part at ONE Office solution and the FM transmitter is the one we borrow from Big Bang Boom. The receiver is the part that needs replacing. Barnhill and Stappert will continue to do research on this and get back to the board.
3. **Discussion on getting legal description of annexed property** Lutt mentioned the Madison county assessor website is not a complete legal description of the properties the board is trying to annex. A complete description is needed from an attorney or title company. Wapelhorst will reach out to two companies and get back to the board.

Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
2. Loans & Recruitments (McNally)
3. Beautification (Geary, Porn, Wapelhorst)
4. Parking & Traffic (McNally, Carney)

Meeting Adjournment: Doke motioned to adjourn at 8:33 A.M.

Next Meeting:

Wednesday, February 7, 2018; Norfolk Area Chamber of Commerce Board Room.

Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce

Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2018
- Pat Carney 8/2019
- Brad Love 8/2017
- Lacey Porn 8/2017
- Jessica Gordon 8/2017
- James Wapelhorst 8/2019
- Steve McNally 8/2018
- Brandon Doke 8/2018
- Lisa Blackman (Alt.) 8/2018
- John Stappert (Alt.) 8/2021