



## Vehicle Parking District Meeting Minutes

### Wednesday, December 5, 2018

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Wednesday, December 5, at 8:00 a.m.

### Roll Call:

**Board Members Present:** *Connie Geary, Pat Carney, Lacey Porn, Lisa Blackman, Brad Love, James Wapelhorst*

**Guests Present:** *Doug Stebbing, Lyle Lutt, Stephanie Bates*

**Minutes recorded by:** *Jarad Dahlkoetter*

### Call to Order:

1. **Welcome** – Geary called the meeting to order at 8:10 am; Notice of the opens meeting act was posted.
2. **Attendance** – Jarad took roll call of attendees.
3. **Approval of minutes** – Gordon motioned, seconded by Porn to approve the minutes from 11.21.18 as printed. Roll call. Ayes: Porn, Geary, Carney, Blackman, Love. Nays: None. Motion Carried.

### Regular Agenda

1. **Continued discussion on parking signage & tags** Geary reported that tags have been ordered. Lutt said engineering met about parking and the potential of more diagonal parking opportunities. He gave them that preface and they can schedule another meeting. Connie missed the meeting and will attend the next meeting. Connie asked if 3rd street south could add diagonal at all. Lyle said this is part of the plan for that area and construction next year. Connie said she would like to see parking on both sides. Love asked about North 3rd street. Lyle said anything is on the table. Gordon asked what this will take; perhaps a traffic study? Lutt said he doesn't know for sure, it might be simple enough that they can just go change and mark the street. Connie asked if they can set up another meeting. Lyle said there are 13 spots on the east side of the lot and 7 right next to the bank for parking.

Lyle showed a map of the parking lot. he showed what spots they are building into this plan. Lyle said they are planning on sending out RFPs at this time and getting contractors to complete the work. Lyle said as soon as Fork Fest is over, they would begin construction. Pat said we need to make all the people that park in this area aware of what's going on. Connie said as far as what we had for customer, we can maintain that amount of spaces, but will lose some of the rented ones.

Connie talked about parking options for this year and recapped the minutes from the 11.7 meeting. Connie said a large concern is the snow removal and where cars are going to park during this. Connie asked Doug if they didn't make it specific parking if he would be open to this. Doug said his concern with that is to have that option for his tenants when they ask where to park they have a specific space. It is more sellable when the parking is directly across the street and it is specific. Connie said she sees this as a consideration also, will we have a hard time getting residents downtown if the parking isn't convenient. Doug said the first few rows are always full but the 3rd and 4th rows are always empty even though they are sold. Doug asked if there are spots that could be used by residents that are restricted right now? Connie asked if you were living downtown how we would feel about walking a ways. Lacey said people should expect that downtown and walking about a block is standard. She also mentioned they should be able to pull up and unload their car and then go park. Connie asked how it is going to gain us parking if we take away the description. Gordon said Jared Faltys sees all the empty spots and couldn't get a spot, so they purchased employee tags for their residents. Gordon said Jared is concerned about having more employees in their business and he wants daytime hours for all his employees. Doug Stebbing has 6 employees that use spots in his building. Connie said what is going to happen is "first-there" is going to get

### Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

### VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2018
- Pat Carney 8/2019
- Brad Love 8/2020
- Lacey Porn 8/2020
- Jessica Gordon 8/2020
- James Wapelhorst 8/2019
- Steve McNally 8/2018
- Brandon Doke 8/2018
- Lisa Blackman (Alt.) 8/2018
- John Stappert (Alt.) 8/2021



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the parking. Gordon asked how many of his tenants are home during the day and Doug said 3, so three vehicles would be impacted by employee parking from 9-5.

Connie said she feels like we should do something as a trial.

Gordon motions to have open parking in each lot with no designated areas in the lots, just designated lots. Wapelhorst seconds. roll call: all yays. No nays, motion carried.

Gordon said we will need to address signage; move to next meeting. Gordon said we need to take pictures of the signage in the lots.

- 1. Consideration of filling spot on VPD loan advisory board and VPD board of directors** Gordon motioned, seconded by Porn to approve Doug from Great Western Bank to the Loan Advisory Board for the Vehicle Parking District. Roll call. Ayes: Porn, Geary, Carney, Blackman, Love. Nays: None. Motion Carried.  
Love motions, seconded by Gordon to approve Blackman for another term as an alternate on the Vehicle Parking District Board of Directors. Roll call: Ayes: Porn, Geary, Carney, Blackman, Love. Nays: None. Motion Carried.  
Other names will be considered at the next meeting.

### 2. Update on Annexation

#### Invoices:

##### **Love Signs, Inc. for \$230.00 for installation of banners**

Gordon motions, seconded by Porn to approve the Love Signs Invoice for \$230.00. Roll call: Ayes: Porn, Geary, Carney, Blackman, Love. Nays: None. Motion Carried.

#### Committee Reports

- Marketing (Barnhill, Love, Wapelhorst)
  - a. Next agenda: need to consider approving another agreement with Love Signs and the Visitor's Bureau on a shared billboard.
- Loans & Recruitments (McNally)
- Beautification (Geary, Porn, Wapelhorst)
- Parking & Traffic (McNally, Carney)

**Consideration for next regular meeting: December 19 @ 8:00 a.m.**

Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce