



Vehicle Parking District Meeting Minutes

Wednesday, April 18, 2018

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Wednesday, April 18, at 8:00 a.m.

Roll Call:

Board Members Present: *Jessica Gordon, Connie Geary, Lacey Porn, Lisa Blackman, John Stappert, Brad Love, Steve McNally, Andy Colvin*

Guests Present: *Lyle Lutt, Andy Colvin, Josh Moenning, Steve Rames, Shane Weidner, Stephanie Bates*

Minutes recorded by: *Jarad Dahlkoetter*

Call to Order:

1. **Welcome** – Geary called the meeting to order at 8:10am; Notice of the opens meeting act was posted.
2. **Attendance** – Dahlkoetter took roll call of attendees.
3. **Approval of minutes** – Porn motioned to approve the meeting minutes from 4.4.18 VPD meeting. Blackman seconded. Roll call: All yays, no nays, motion carried.

Regular Agenda

1. **Discussion on downtown improvements (parking, planters, bike racks, parking lot improvements).** Moenning suggested we don't completely get rid of planters while we discuss a long-term beautification plan for planters and cement cut outs. Geary mentioned she has met with Val Grimes at the city and will continue discussions with her. McNally suggested we investigate side street paving districts. Rames said the board should plan and determine cost and then move forward with a timeline. Porn is going to ask side street businesses if they would be willing to take care of planters for the time being. Rames is going to look for original street-scape plans and compile a cost and/or timeline for those improvements. Stappert and Dahlkoetter are going to invite tree board experts to future meetings to talk about future downtown tree development. The agenda item will be revisited at the May 16 meeting at 8:00am.
2. **Discussion on parking policy and enforcement.** Weidner discussed that the law enforcement has run into some issues with policing downtown parking. Signs have been moved or changed in some lots that weren't a part of the original parking plan and are not enforceable. Love mentioned his team has picked up a lot of knocked over signs as well. The board would like to be able to administer changes in the parking numbers of each lot as they see fit without going through the city council. The board also need to update their businesses and parking map for the City staff. Discussion will continue at future meetings. Weidner is going to retrieve a copy of current city code regarding downtown parking. Love is going to drive around and assess current parking signs.
3. **Update on planter request from 419 West Norfolk Avenue.** Discussion moved to future agenda.
4. **Discussion on strategic plan: Mission and Vision Statements, future property adjustments, and boundary expansions.**

Invoices: Discussion moved to future agenda.

Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
2. Loans & Recruitments (McNally)
 - a. Update on legal description from JEO
 - b. Discussion on meeting dates and time with HyVee East
3. Beautification (Geary, Porn, Wapelhorst)
 - a. Update on sidewalk cut outs
 - b. Jeffrey presented designs for bike racks coming to the downtown area. The VPD board is in favor of the design if they work alongside city staff and follow their regulations.

Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2018
- Pat Carney 8/2019
- Brad Love 8/2020
- Lacey Porn 8/2020
- Jessica Gordon 8/2020
- James Wapelhorst 8/2019
- Steve McNally 8/2018
- Brandon Doke 8/2018
- Lisa Blackman (Alt.) 8/2018
- John Stappert (Alt.) 8/2021



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4. Parking & Traffic (McNally, Carney)

Consideration for next regular meeting: May 2 @ 8:00 am

Meeting Adjournment: Love motioned to adjourn at 9:10am

Next Meeting:

Wednesday, May 2, 2018; Norfolk Area Chamber of Commerce Board Room.

Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce