



Vehicle Parking District Meeting Minutes

Wednesday, May 2, 2018

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Wednesday, May 2, at 8:00 a.m.

Roll Call:

Board Members Present: *Connie Geary, Pat Carney, Lisa Blackman, Lacey Porn, Brad Love, Chad Barnhill*

Guests Present: *Stephanie Bates*

Minutes recorded by: *Jarad Dahlkoetter*

Call to Order:

1. **Welcome** – Geary called the meeting to order at 8:10am; Notice of the opens meeting act was posted.
2. **Attendance** – Dahlkoetter took roll call of attendees.
3. **Approval of minutes** – Barnhill motions to approve minutes from the April 18th meeting. Love seconds. Roll call: all yays, no nays, motion carried.

Regular Agenda

1. **Consideration of changing out Christmas banners on the avenue.** Porn motioned to have Love Signs change banners to Johnny Carsen banners, Barnhill seconded. Roll call: Geary, Carney, Blackman, Porn, Barnhill voted in the affirmative, No nays. Love abstained. Motion carried.
2. **Continued discussion on parking policy and enforcement.** Love presented pictures of multiple damaged signs in downtown lots. He also mentioned there are several poles mission from multiple lots as well. The board talked about including a specific budget item for repair of signs during the next fiscal year. Geary is going to converse with the snow removal crews on the damaged signs and this item will be moved to a future agenda.
3. **Discussion on strategic plan: Mission and Vision Statements, future property adjustments, and boundary expansions.** Wilcox discussed the future of Lot F with the VPD board and viable uses for this property if it were to be sold. Current businesses in this area lease 9 out of 26 spots but utilize more than 9 spots. Wilcox is going to continue to investigate this lot's potential and would like to find out the original amount paid for the property, what the easements are, and how much snow removal we are currently doing in this area.
4. **Continued discussion on downtown improvements** Geary presented pictures from the 4th street side streets with drawn-in locations for trees, bushes, and cut-outs. She also mentioned DACO construction has a circle cut-out machine that cuts out a 3-foot diameter circle in the cement. The board would like to move forward on this development and will continue to discuss at the next meeting.
5. **Update on planter request from 419 West Norfolk Avenue.** Moved to next agenda.

Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
2. Loans & Recruitments (McNally)
 - a. Update on legal description from JEO
 - b. Discussion on meeting dates and time with HyVee East
3. Beautification (Geary, Porn, Wapelhorst)
 - a. Update on sidewalk cut outs
4. Parking & Traffic (McNally, Carney)

Consideration for next regular meeting: May 16 @ 8:00 am

Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2018
- Pat Carney 8/2019
- Brad Love 8/2020
- Lacey Porn 8/2020
- Jessica Gordon 8/2020
- James Wapelhorst 8/2019
- Steve McNally 8/2018
- Brandon Doke 8/2018
- Lisa Blackman (Alt.) 8/2018
- John Stappert (Alt.) 8/2021



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Meeting Adjournment: Love motioned to adjourn at 9:10am

Next Meeting:

Wednesday, May 16, 2018; Norfolk Area Chamber of Commerce Board Room.

Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce