



Vehicle Parking District Meeting Minutes

Wednesday, June 6, 2018

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Wednesday, June 6, at 8:00 a.m.

Roll Call:

Board Members Present: *James Wapelhorst, John Stappert, Chad Barnhill, Brad Love, Connie Geary, Lacey Porn, Lisa Blackman*
Guests Present: *Lyle Lutt, Amy Renter, Kate Renter*
Minutes recorded by: *Jarad Dahlkoetter*

Call to Order:

- Welcome** – Geary called the meeting to order at 8:08am; Notice of the opens meeting act was posted.
- Attendance** – Dahlkoetter took roll call of attendees.
- Approval of minutes** – Blackman motioned to approve minutes, Love seconded, roll call: All yays, no nays, motion carried.

Regular Agenda

- Review of Request from Magnolias for parking lot event** Amy and Kate presented their plans to host a community garage yard sale and flea market in parking lot B-1. They mentioned they weren't aware of the process for closing the parking lot and wanted to see if they needed barricades. This would take place in conjunction with Fork Fest in downtown Norfolk on July 20. Barnhill suggested they reach out to the organizers of Fork Fest and fill out an event guide with the City of Norfolk.
- Update on Façade and Signage improvement grants awarded** Moved to future meeting
- Update on trees, plantings, and cutouts on 4th street.** Connie said the cut outs are done and the city hauled away the concrete. DayCo construction donated their time to cut out the cement. Geary presented pictures of potential further development of the area, including benches and artwork. The total cost of the chairs would be \$1800.00, and it would take 3 weeks to get them. Love is going to check into pricing on the artwork.
Planting of trees is going to cost \$2,917 dollars from Earl May with 2-year warranties on the trees. Barnhill motioned to approve the cost of planting the trees, Wapelhorst seconded, roll call: All yays no nays, motion carried.
- Update on locations of side street planters** Geary said that One Office has taken 4 of the planters and Joseph's College has also taken some. More businesses will be contacted to see if they would take care of the planters.
- Update on original street scape plans and estimated timeline for side street improvements** moved to future agenda
- Discussion on strategic plan: Mission and Vision Statements, future property adjustments, and boundary expansions.** Moved to future agenda

Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2018
- Pat Carney 8/2019
- Brad Love 8/2020
- Lacey Porn 8/2020
- Jessica Gordon 8/2020
- James Wapelhorst 8/2019
- Steve McNally 8/2018
- Brandon Doke 8/2018
- Lisa Blackman (Alt.) 8/2018
- John Stappert (Alt.) 8/2021

Invoices:

Invoice from the Norfolk Area Chamber for quarterly management

Love motioned to approve invoice, Barnhill seconded. Roll call: All yays, no nays, motioned carried.

Invoice from Love Signs Inc for replacing downtown banners \$170.00

Blackman motioned to approve invoice for replacement of downtown banners. Porn Seconded. Love abstained from voting. Roll call: all yays, no nays, motion carried.



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Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
2. Loans & Recruitments (McNally)
 - a. Update on legal description from JEO
 - b. Discussion on meeting dates and time with HyVee East
3. Beautification (Geary, Porn, Wapelhorst)
 - a. Geary and Lutt said a light broke off because it got hit by a car. The poles in the median are \$11,000 and, on the sides, they are \$6,000. The City does not have a suspect yet. Model Electric salvaged whatever parts they could and buttoned the wires. Geary also mentioned that 2 lights are out on the 100 block.
4. Parking & Traffic (McNally, Carney)
 - a. Continued discussion on parking policy and enforcement

Meeting Adjournment: Barnhill motioned to adjourn at 8:58am

Next Meeting:

Wednesday, June 20, 2018; Norfolk Area Chamber of Commerce Board Room.

Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce