



Vehicle Parking District Meeting Minutes

Wednesday June 20, 2018

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Wednesday, June 20, at 8:00 a.m.

Roll Call:

Board Members Present: *Connie Geary, Brad Love, Lacey Porn, John Stappert*
Guests Present: *Lyle Lutt, Sheila Rios, Stephanie Bates*
Minutes recorded by: *Jenni Canham*

Call to Order:

1. **Welcome** – Geary called the meeting to order at 8:19 am; Notice of the opens meeting act was posted. No quorum was present.
2. **Attendance** – Canham took roll call of attendees.
3. **Approval of minutes** – Approval of minutes from May 16 will be completed at next meeting.

Regular Agenda

1. **Consideration of 2018-19 fiscal budget.** – Beginning fund increases by \$29,000. Ending fund budget was \$91,000. Budgeting 10.5% Increase. Other rental income \$1000.00 was budgeted for items like the sign. Parking lot rent is the same as last year. Interest on loan goes down as loan is paid off. Total revenue of \$134,646. Expenses don't change much from last year. Copies will be sent to board and will have to be voted on at July 11 meeting. VPD will need to present the budget to the City Council on July 10 at 1:15 p.m.
2. **Update on 4th street cut outs and plantings** – Some damage has been incurred. Geary has addressed it with local authorities and they are monitoring the situation. Artwork on 4th street. \$1850 for frames and flex faces \$850. Love stated they are hinged and easy to change the items inside. A banner material is used inside. They can be locked and are situated at a height that is hard to get at by passersby. Geary stated that they will need to talk to owner to get his approval to install frames. Group will need to decide if chairs will be purchased at \$450 per chair.
3. **Update on annexation of properties along braasch avenue** – 1st Street can be decorated on either side. Group viewed maps provided by Lyle Lutt rendered by JEO. He will let VPD know what JEO decides. Geary didn't know if the city wanted them to include the east side of 1st Street. Lutt wants the group to be sure the legal description is accurate before moving forward.
4. **Consideration of flower pots sale** – Lutt shared that the city will be having an auction if the group is interested in selling them there. Group will discuss.

Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2018
- Pat Carney 8/2019
- Brad Love 8/2020
- Lacey Porn 8/2020
- Jessica Gordon 8/2020
- James Wapelhorst 8/2019
- Steve McNally 8/2018
- Brandon Doke 8/2018
- Lisa Blackman (Alt.) 8/2018
- John Stappert (Alt.) 8/2021

Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
2. Loans & Recruitments (McNally)
 - a. Update on legal description from JEO
 - b. Discussion on meeting dates and time with HyVee East
3. Beautification (Geary, Porn, Wapelhorst)
 - a. Update on sidewalk cut outs
4. Parking & Traffic (McNally, Carney)
Love stated signs are ready for lots and should be completed soon.

Consideration for next regular meeting: July 11 @ 8:00 am

Meeting Adjournment: Love motioned to adjourn at 9:00am



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Next Meeting:

Wednesday, July 11, 2018; Norfolk Area Chamber of Commerce Board Room.

Minutes respectfully submitted by Jenni Canham, Norfolk Area Chamber of Commerce