



Vehicle Parking District Meeting Minutes

Wednesday September 5, 2018

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Wednesday, September 5, at 8:00 a.m.

Roll Call:

Board Members Present: *Brandon Doke, Connie Geary, Lacey Porn, Lisa Blackman, Steve McNally, Pat Carney, Lyle Lutt*
Guests Present: *Vickie Hrbanek, Doug Stebbing*
Minutes recorded by: *Jarad Dahlkoetter*

Call to Order:

1. **Welcome** – Geary called the meeting to order at 8:10 am; Notice of the opens meeting act was posted.
2. **Attendance** – Jarad took roll call of attendees.
3. **Approval of minutes** – McNally motioned to approve minutes, Doke seconded. Roll call: all yays, no nays, motion carried.

Regular Agenda

1. **Update on update to RiverPoint website**
2. **Adjustments to resolution 2018-40 involving VPDs levy allocation** Geary said there was a slight adjustment in our levy allocation and it wasn't a huge change. This agenda item was just to let the board know.
3. **Continued discussion on Parking Tags and new printing ideas** McNally said he will bring the new parking tags to Connie to check out. He says this will be the way to go for printing the tags. He said you can print these on demand and do not have to order ahead of time. We need to have these to Beth by November. He said anyone with a laser printer can do it, you just have to download the software.
4. **Continued discussion of purchasing artwork for 4th street from Love Signs INC for the estimated amount of \$1850 for frames and \$850 for Vinyls.** McNally said we should wait until we know how much money we have. Carney said the only thing about the artwork is putting on the private building. Blackman also said we should not be putting things on a private building. Geary said we asked the property owners for permission and her thoughts are that if we do anything besides statues they are going to have to go someone's building. This gets artwork started downtown. Statues are going to be in the 20-30k range but this is cheaper option. McNally mentioned we should consider having a signature piece downtown for businesses to purchase. He said we could purchase fiberglass forks. He said we should get together with other community groups. Carney said we should let the owner do the install of the artwork on their building. Doke asked who owns it if it is damaged. Porn and Geary said we would own the artwork. Carney said if they mounted it, the building owner would be the owner. Carney said we could do it like the façade improvement where we help with the cost but the business would own it. Geary said the point of this was so we could trade out the artwork with the seasons.
5. **Update on tree trimming from Olson's.** Geary told Olson's to go ahead with the trees. He said he is busy and may not get it down until late. McNally said try to get it down before Oktoberfest or wait until spring. Geary asked him to do Warricks right away even if the rest was later. Geary reported that two trees went in by Smokin Stan's and one on Fifth Street. She mentioned there was a stump in the other space on fifth street that could accommodate a tree and they weren't able to plant a second one. Geary said she would ask Russ from Olson's for a price on grinding that stump out while they are trimming trees downtown. Blackman asked if we are going to put wood chips around the new trees by Smokin' Stans. Geary mentioned that would look nice but if we are going to put grasses in we shouldn't put in wood chips yet. Geary will get ahold of Sheila at the City and see if they have any more landscaping or plants to put around the trees. Geary also mentioned it would look nice if Smokin' Stan's owners put a flag pole and American Flag next to their property by the new trees.

Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2018
- Pat Carney 8/2019
- Brad Love 8/2020
- Lacey Porn 8/2020
- Jessica Gordon 8/2020
- James Wapelhorst 8/2019
- Steve McNally 8/2018
- Brandon Doke 8/2018
- Lisa Blackman (Alt.) 8/2018
- John Stappert (Alt.) 8/2021



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Invoices:

#104438 to love signs inc. for \$2,885.00 for replacement of downtown parking signs. Doke motioned to approve invoice, McNally seconded. Roll call: all yays, no nays, motion carried.

Invoice from JEO for Braasch Avenue assessments \$1200 Blackman motioned to approve invoice, Porn seconded. Roll call: all yays, no nays. Motion carried.

Approve payment of the charge for trees at Earl May in the amount of \$691.99 McNally motioned to make payment, Doke seconded. Roll call: all yays, no nays, motion carried.

#2014-1953 Fischer Tree Services for Bagworm spraying \$1,400.00 McNally motioned to approve invoice, Carney seconded. Roll call: all yays, no nays, motion carried.

#17243 to the Norfolk Area Chamber for mgmt. fee \$945.00 Doke motioned to approve invoice, McNally seconded. Roll call: all yays, no nays, motion carried.

Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
2. Loans & Recruitments (McNally)
 - a. Discussion on meeting dates and time with HyVee East
 - b. Discussion on strategic plan: Mission and Vision Statements, future property adjustments, and boundary expansions.
3. Beautification (Geary, Porn, Wapelhorst)
 - a. Update on original street scape plans and estimated timeline for side street improvements
 - b. August agenda item: expanding tree planting beyond recent 4th street additions.
 - c. Next meeting agenda item: voting on Artwork and bench purchases
4. Parking & Traffic (McNally, Carney)
 - a. Continued discussion on parking policy and enforcement

Meeting Adjournment: Love motioned to adjourn at 9:00am

Next Meeting:

Wednesday, September 19, 2018; Norfolk Area Chamber of Commerce Board Room.

Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce