



Vehicle Parking District Meeting Minutes

Wednesday, April 17, 2019

The Vehicle Parking District committee did not have a quorum and therefore could not host a regular meeting. The next meeting is schedule for Wednesday, April 17, 2019.

Roll Call:

Board Members Present: *James Wapelhorst, Lacey Porn, John Stappert, Lisa Blackman, Doug Stebbing, Brad Love, Chad Barnhill*

Minutes recorded by: *Lyle Lutt, Stephanie Bates*

Call to Order:

- Welcome** – Wapelhorst called the meeting to order at 8:10am, notice of he open meetings act was posted.
- Attendance** – Dahlkoetter took roll call of attendees
- Approval of minutes** – Barnhill motioned, seconded by Love to approve the minutes from 3/20/19. Roll call: Yays: Wapelhorst, Porn, Stappert, Love & Barnhill. Nays: none. Motion Carried.

Barnhill motioned, seconded by Porn to approve the minutes from 4/3/2019. Roll call: Yays: Wapelhorst, Porn, Stappert, Love & Barnhill. Nays: none. Motion Carried.

Regular Agenda

- Update on new signage options and parking enforcement** Tabled until next meeting
- Update on City Council Meeting and Overselling VPD lots** Wapelhorst reminded the group that some of the lots are sold out and the City Council needs to vote to oversell them by 20 percent. Stebbing, who took the time to go around and survey several lots, said each parking lot is a mixture of employees, students, and owners. They are all using the lot at different times of the day. Barnhill asked if we should exclude a few lots we know are always full including I-1, F, and C-2. Bates reminded the group they would also be helping part-time employees when voting to oversell lots. Wapelhorst proposed the board develop a map to give to the City Council.

Porn motions, seconded by Barnhill to oversell all lots by 20 percent, excluding I-1, F, & C-2. Roll Call: Yays: Wapelhorst, Porn, Stappert, Love & Barnhill. Nays: none. Motion Carried.

- Consideration of yearly agreement with the Norfolk Area Chamber** Stappert motioned, seconded by Love to approve the yearly agreement with the Norfolk Area Chamber of Commerce. Roll call: Yays: Wapelhorst, Porn, Stappert, Love & Barnhill. Nays: none. Motion Carried.

- Update on parking meeting with the City** Tabled until future meeting

- Update on procedure for allowing part time employees to use one parking tag** Blackman commented that this policy would be hard to enforce, and everyone would start purchasing two for the price of one. Stappert commented that it will be a cleaner process if people only purchase separate tags regardless of when they are working and for how long. Porn said in the future, the group should consider selling tags that are not lot specific and allow people to choose the lot they are interested in. Lutt commented there would be an upcoming meeting to discuss diagonal parking as well and that would affect this conversation.

- Consideration for approving amount quoted for pre-treating bag worms** Porn motioned, seconded by Love to approve pretreating the Bag worms in downtown trees with Fischer tree service. Roll call: Yays: Wapelhorst, Porn, Stappert, Love & Barnhill. Nays: none. Motion Carried.

Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2021
- Pat Carney 8/2019
- Brad Love 8/2020
- Lacey Porn 8/2020
- Jessica Gordon 8/2020
- James Wapelhorst 8/2019
- Steve McNally 8/2021
- Lisa Blackman (Alt.) 8/2020
- John Stappert (Alt.) 8/2021



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Invoices:

#1494 ASPM for \$900.00 for snow removal on 3/7/19

Love motions, seconded by Porn to approve this invoice. Roll call: yays: Wapelhorst, Porn, Stappert, Love & Barnhill. Nays: none. Motion Carried.

#71560 Power Pages for PHP upgrade

Already approved, disregarded.

Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
2. Loans & Recruitments (McNally)
3. Beautification (Geary, Porn, Wapelhorst) a. Discussion on repair of 3rd Street Alley
4. Parking & Traffic (McNally, Carney)

Consideration for next regular meeting: May 1, 2019 @ 8:00 am Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce