



Vehicle Parking District Meeting Minutes

Wednesday, July 10, 2019

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Friday, July 10, 2019 at 8:00 a.m.

Roll Call:

Board Members Present: *Connie Geary, Pat Carney, Lacey Porn, Doug Stebbing, James Wapelhorst, Lisa Blackman, Brad Love, Chad Barnhill, Steve McNally, John Stappert*
Guests Present: *Sheila Rios, Stephanie Bates,*
Minutes recorded by: *Jarad Dahlkoetter*

Call to Order:

1. **Welcome** – Geary welcomed guests and called the meeting to order at 8:05 A.M.
2. **Attendance** – Dahlkoetter took roll call of attendees
3. **Approval of minutes** – *Barnhill motioned to approve the minutes from June 5 and June 19, Love seconded. Roll call: Carney, Geary, Porn, Wapelhorst, Love, Barnhill, McNally, and Stappert. Nays: None. Motion Carried.*

Regular Agenda

1. Consideration of Resolution 2019-1 requesting a property tax levy allocation of \$105,197 from the Norfolk City Council, a 5% increase from the prior year (see attached resolution and budget reflecting this request.)
Connie explained the budget to the board. Sheila came to the last meeting and the group had discussion, but no quorum was present. Connie asked if the board had a long time left on their loans. James said there was about 8 years left. Connie asked about parking permit fee increases. Sheila said the board would be able to do fee increases if applicable and the city usually does fee increases in September with an effective date of October. Snow removal was higher than last year because the board sprayed for ice. Sheila mentioned the snow removal costs for the last three years and she said if the board went back to utilizing the city it would most likely be higher than what the VPD paid in fiscal year 2018. Steve asked if we need to bid for snow for the upcoming season and the board agreed. Connie also asked lacey about the website budget increase. Lacey said she spends about 12 hours a month on the website. Lacey also presented a breakdown of the DNA budget.
McNally motioned, seconded by Carney to approve Resolution 2019-1. Roll call: Carney, Geary, Porn, Wapelhorst, Love, Barnhill, McNally, and Stappert. Nays: None. Motion Carried.
2. Consideration of Vehicle Damage Claim in downtown Norfolk.
The Vehicle Parking District Board of Directors regrets the damage to the vehicle in downtown Norfolk, but they feel they have been diligent in the care and maintenance of the downtown trees, so they remain healthy and safe. They feel they are not negligent in this case and they will be denying this claim. *Wapelhorst motioned, seconded by Love to deny this claim, Roll Call: Carney, Geary, Porn, Wapelhorst, Love, Barnhill, McNally, and Stappert. Nays: None. Motion Carried.*
3. Discussion on gathering parking data for City meetings – moved to future agenda

Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2021
- Pat Carney 8/2019
- Brad Love 8/2020
- Lacey Porn 8/2020
- Jessica Gordon 8/2020
- James Wapelhorst 8/2019
- Steve McNally 8/2021
- Lisa Blackman (Alt.) 8/2020
- John Stappert (Alt.) 8/2021



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Invoices:

#1553 – Lacey Porn for Updating RiverPoint.com website. \$1,575.00 *Wapelhorst motions to approve invoice. Love seconded. Roll Call: Carney, Geary, Porn, Wapelhorst, Love, Barnhill, McNally, and Stappert. Nays: None. Motion Carried.*

Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
2. Loans & Recruitments (McNally)
3. Beautification (Geary, Porn, Wapelhorst)
 - a. Connie reminded the board they discussed extra tree plantings. She mentioned 3rd street could use a few more trees and Earl May has a sale right now with free tree plantings. Total cost would be \$238.00 for three trees.
Wapelhorst motioned, seconded by Stappert to approve this purchase and plant three trees. Roll call: Carney, Geary, Porn, Wapelhorst, Love, Barnhill, McNally, and Stappert. Nays: None. Motion Carried.
 - b. McNally asked how the board is going to go about getting quotes this year for tree maintenance because there is a tree on 5th street that needs attention. James is going to ask Fischer for a quote and to look at the tree on 5th street. Steve said he would also like 5th street to be the next side street they focus on for beautification.
 - c. Connie also asked the board to think about ordering new downtown banners for all the seasons because the current ones are getting worn out. Love said not all banners were provided by Love Signs and encouraged the group to shop around and get the best deal. He also said sunbrella material is the best. Love will total up what the board current has in inventory and the sizes and bring to next meeting.
4. Parking & Traffic (McNally, Carney)

Consideration for next regular meeting: June 17, 2019 @ 8:00 am

Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce