



Vehicle Parking District Meeting Minutes

Wednesday, August 21, 2019

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Friday, August 21, 2019 at 8:00 a.m.

Roll Call:

Board Members Present: Steve McNally, Connie Geary, John Stappert, Jessica Gordon, Brad Love, Doug Stebbing

Guests Present: Shane Weidner, Lyle Lutt

Minutes recorded by: Jarad Dahlkoetter

Call to Order:

1. **Welcome** – Geary welcomed guests and called the meeting to order at 8:05 A.M.
2. **Attendance** – Dahlkoetter took roll call of attendees
3. **Approval of minutes** – *Stappert Motioned, seconded by Love to approve the minutes from August 7. Roll Call: Yays: McNally, Geary, Stappert, Gordon, Love. Nays: None. Motion Carried.*

Regular Agenda

1. **Update on ordering downtown banners** Gordon presented one bid she received for downtown banners. This bid included 4 designs with 30 banners per design. The quote was near \$5,000.00. Geary mentioned they haven't been putting up all the signs on the light poles because some of them broke when they were hung before. Stebbing asked who installs them. Gordon said the college students do the holiday and spring ones and Love Signs do the rest. Gordon said she will pursue other quotes and get back to the group.
2. **Update on RFP Process for 2019-2020 snow removal** Lutt presented the updated RFP for snow removal. He mentioned the city would like private contractors to know they cannot push their snow into VPD piles. Love asked who did the snow removal last year and if there were any complaints. Gordon said ASPM did it and there were no complaints. The one change they had last year were the amount of ice issues they had to address. Geary said last year they received bids from ASPM and Guaranteed Landscaping and encouraged the board to send the RFP to anyone they know. The bids are due September 17. McNally asked if they should add something to the RFP for liquid de-ice. Lutt said he would add this in. Dahlkoetter will send out RFP to the Board.
3. **Summary of the VPD meeting with City Council Subcommittee** Geary said they had a great discussion with the City Council subcommittee. One of the things that came up was the complaints about safety and lighting for residents' downtown. Geary said from there the discussion turned to allowing residents to park on the streets at night. Mayor Moenning emailed and asked how this would affect snow removal in the winter. McNally said they should not allow parking on the avenue but instead consider opening up the side streets for overnight parking. McNally asked about snow emergencies. Weidner said during a snow emergency, cars would be able to park on the right side of the street and be completely removed from the Avenue. Geary suggested they look at extra lighting in a few alleys and parking lots, so they appear safer. Stebbing asked if the group should look at brighter lights for the avenue as well. McNally and Dahlkoetter said they had visited with Model electric about this in the past, and maybe it was time to revisit this conversation. Weidner also mentioned the group should consider how

Norfolk Vehicle Parking District

The Vehicle Offstreet Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses. The Vehicle Offstreet Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2021
- Pat Carney 8/2019
- Brad Love 8/2020
- Lacey Porn 8/2020
- Jessica Gordon 8/2020
- James Wapelhorst 8/2019
- Steve McNally 8/2021
- Lisa Blackman (Alt.) 8/2020
- John Stappert (Alt.) 8/2021



Vehicle Parking District Meeting Minutes

the brightness might affect the resident's downtown at night. McNally asked if the board would consider allowing overnight parking on 3-5 side streets. Weidner said he felt this was a good idea.

McNally motioned, seconded by Gordon to recommend to the city council to issue overnight parking tags on the side streets of 3rd, 4th, and 5th street with the goal of accommodating the residential influx downtown. All the streets would be added to the City's emergency snow route. The only way to get one of these tags is to also pay for a parking lot tag. Roll Call: Yays: McNally, Geary, Stappert, Gordon, Love. Nays: None. Motion Carried.
Geary also mentioned the board wanted to increase the hours for parking downtown from a 2-hour limit to a 3-hour limit. McNally mentioned this would be especially helpful for the cosmetology businesses downtown. Weidner said they could change the stickers from 2 to 3 hours.

- 4. Consideration of reappointing Part Carney, Connie Geary, and James Wapelhorst to the VPD board of directors.** *Stappert motioned, seconded by McNally to approve Carney, Geary, and Wapelhorst for another term on the VPD board of directors. Roll Call: Yays: McNally, Geary, Stappert, Gordon, Love. Nays: None. Motion Carried.*

Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
2. Loans & Recruitments (McNally)
3. Beautification (Geary, Porn, Wapelhorst)
4. Parking & Traffic (McNally, Carney)

Consideration for next regular meeting: September 4, 2019 @ 8:00 am

Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce