



Vehicle Parking District Meeting Minutes

Wednesday, February 5, 2020

The Vehicle Parking District committee met in the Norfolk Area Chamber of Commerce board room, 609 W. Norfolk Ave, Norfolk, NE on Wednesday, February 5, 2020 at 8:00 a.m.

Roll Call:

Board Members Present: *Jessica Gordon, Connie Geary, John Stappert, Brad Love, Doug Stebbing (Alternate), Lacey Porn, Chad Barnhill, Steve McNally*

Guests Present: *Lyle Lutt*

Minutes recorded by: *Jarad Dahlkoetter*

Call to Order:

1. **Welcome** – *Geary called the meeting to order at 8:05 A.M.*
2. **Attendance** – *Geary took roll call of attendees*
3. **Approval of minutes** – *Gordon motioned, seconded by Love to approve the minutes from 1.22.20. Roll call: Yays: Gordon, Geary, Stappert, Love, Porn, Barnhill, and McNally. Nays: None. Motion Carried.*

Regular Agenda

1. **Update on snow removal subcommittee meeting with city council** Lyle Lutt said the City is revamping their 4 subcommittees so they will soon meet and discuss downtown parking at one of these subcommittee meetings.
2. **Information on potential downtown concert series** Porn relayed there was a meeting scheduled for Friday of this week. This potential downtown series would include 1 event per month during the summer. Barnhill mentioned the event would potentially move from block to block. Gordon said the group is looking to hire an event director to put on this concert series. McNally asked what we currently pay people to do downtown. Gordon said the group currently pays for a downtown Christmas festival event coordinator and someone to run the website. McNally suggested they work on getting sponsorships to fulfill this downtown position from the start so this person can focus on downtown events. Porn said a position like this would help unite all the businesses. Geary said this person could connect the Oktoberfest to all of downtown, work on trick-or-treating, plan the downtown Christmas festival, and spearhead this concert series. McNally encouraged them to put a budget together to see what they would need to hire this person right away.
3. **Update on current rented parking spaces and discussion on additional parking** Connie said she was contacted about potentially adding 15-minute parking on 3rd street between Norfolk Ave. and Braasch Ave. Porn said businesses near 4th street would benefit from this as well with their food takeout. The group suggested verbiage for the signs: “quick trip parking: 15 minutes.” Discussion to be continued at next meeting.
4. **Updates on Braasch Ave. and the 3rd Street parking lot projects** Lutt said they are going back to modify the drawing of the 3rd street lot but the project is still moving ahead. Steve asked if any of the alleys were going to be repaired this year. Lutt said he would pass this message on again. Gordon asked about the parking lot next to Wacker Home Improvement noting the building is currently for sale. Gordon said this would be a good time to let potential buyers of that property know this is also for sale. Connie said she would bring a report to the next meeting on all the things proposed to the city.

Norfolk Vehicle Parking District

The Vehicle Off-street Parking District #1 is a special taxing district, encompassing the downtown Norfolk area, created for the purpose of providing and maintaining off-street parking lots for employees and customers of the downtown businesses.

The Vehicle Off-street Parking District #1 is also involved with downtown promotions and beautification.

VPD Board (9 members):

- Connie Geary
- Chad Barnhill 8/2021
- Pat Carney 8/2022
- Brad Love 8/2020
- Lacey Porn 8/2020
- Jessica Gordon 8/2020
- James Wapelhorst 8/2022
- Steve McNally 8/2021
- Stephanie Bates (Alt.) 1/2023
- John Stappert (Alt.) 8/2021



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Invoices:

#1668 ASPM \$3,420.00 (snow removal on 1/12, 1/17, and 1/18) Steve Motioned, seconded by Gordon to approve invoice #1668 from ASPM. Roll call: Yays: Gordon, Geary, Stappert, Love, Porn, Barnhill, and McNally. Nays: None. Motion Carried.

#1722 ASPM \$1,566.00 (De ice on 1/22) Steve Motioned, seconded by Gordon to approve invoice #1722 from ASPM. Roll call: Yays: Gordon, Geary, Stappert, Love, Porn, Barnhill, and McNally. Nays: None. Motion Carried.

#1744 ASPM \$1,566.00 (De ice on 1/29) Steve Motioned, seconded by Gordon to approve invoice #1744 from ASPM. Roll call: Yays: Gordon, Geary, Stappert, Love, Porn, Barnhill, and McNally. Nays: None. Motion Carried.

#109062 Love Media \$4,200.00 (Monthly Billboard Rent for 2020) Doug Motioned, seconded by Stappert to approve invoice #1668 from ASPM. Roll call: Yays: Gordon, Geary, Stappert, Porn, Barnhill, and McNally. Nays: None. Love Abstained. Motion Carried.

#109193 Love Signs \$150.00 (Tarp Wreath Trailer) Doug Motioned, seconded by Stappert to approve invoice #1668 from ASPM. Roll call: Yays: Gordon, Geary, Stappert, Porn, Barnhill, and McNally. Nays: None. Love Abstained. Motion Carried.

Committee Reports

1. Marketing (Barnhill, Love, Wapelhorst)
2. Loans & Recruitments (McNally)
3. Beautification (Geary, Porn, Wapelhorst)
4. Parking & Traffic (McNally, Carney)

Consideration for next regular meeting: Wednesday, February 19, 2020 @ 8:00 am

Minutes respectfully submitted by Jarad Dahlkoetter, Norfolk Area Chamber of Commerce