
AGENDA

**Vehicle Parking District
January 20, 2021 – 8:15 a.m.
City Administration Offices – Training Room
309 N. 5th St. – Norfolk NE**

- A. Call Meeting to Order
 - 1. Public notification of the location of the Open Meetings Act
 - 2. Roll call
- B. Recommended Actions
 - 1. Approval of agenda
 - 2. Approval of meeting minutes from December 16, 2021
- C. Old Business
 - 1. New Riverpoint website
- D. New Business
 - 1. Traffic signal study report
 - 2. Feedback from parking structure changes
- E. Other Business
 - 1. City project update
 - 2. Next meeting February 17, 2022 at 8:15 a.m. in the Training Room
 - 3. Agenda items for next meeting
- F. Financial Report

VEHICLE PARKING DISTRICT ADVISORY BOARD

Connie Geary called the meeting to order at 8:20 a.m.

Geary informed the public about the location of the current copy of the Open Meetings Act posted in the meeting room and accessible to members of the public.

Roll call found the following Board members present: Connie Geary, John Stappert, Doug Stebbing, and Justin Webb. Absent: Stephanie Bates.

City Staff members present: Public Works Director/City Engineer Steve Rames and Economic Development Assistant Jen Olson.

Agenda

Webb moved, seconded by Stappert to approve the agenda. Roll call: Ayes: Connie Geary, John Stappert, Doug Stebbing, and Justin Webb. Nays: None. Absent: Stephanie Bates.

Minutes

Webb moved, seconded by Stappert to approve the minutes as printed. Roll call: Ayes: Connie Geary, John Stappert, Doug Stebbing, and Justin Webb. Nays: None. Absent: Stephanie Bates.

Parking Update from Subcommittee

Webb updated the board on the subcommittee meeting on December 3, 2021. The meeting was mostly informative. The subcommittee voiced concerns regarding lack of enforcement for on-street parking and confusion with the current parking process relating to signage and permits.

Steve Rames asked the Board to review a draft letter explaining the changes to parking that would be given to the Parking Subcommittee and Downtown Norfolk Association.

Business Improvement District & Possible Consultant

Andy Colvin updated the Board on his discussion with the consultant, P.U.M.A. The Board asked Jen Olson to assist with coordinating a meeting with the consultant for their January meeting.

New Riverpoint Website

The Board tabled this item for the January meeting.

City Project Updates

Rames explained the expense of the new wayfinding signs for labeling the parking lots will be paid out of an alternative fund other than the Vehicle Parking District budget.

Rames will have the traffic signal study results to share at the next meeting in January.

Financials

Board reviewed the Hollman Media invoices.

Adjourn

Webb moved, seconded by Stappert to adjourn the meeting at 9:35 a.m. Ayes: Connie Geary, John Stappert, Doug Stebbing, and Justin Webb. Nays: None. Absent: Stephanie Bates.

Next meeting will be January 20, 2021 at 8:15 a.m. in the Training Room at the City Administration Building.

K.Porter Construction, Inc

1806 Square Turn Blvd

Norfolk NE 68701-

PHONE NO:(402) 371-2900 FAX NO:(402) 371-2110

Contractors Reg No. 29073-20

INVOICE

Number 121875

Invoice Date:12/16/2021

Job #S21000

CITY OF NORFOLK

ATTENTION: ACT PAYABLE

309 N 5TH STREET

NORFOLK NE 68701

Due Date 1/10/2022

A \$10.00 LATE FEE WILL BE ASSESSED IF NOT PAID BY THE 10TH. A FC WILL BE ASSESSED AT THE END OF EVERY MONTH.

Work done: SNOW REMOVAL

Date	Quantity	Unit of Measure	Description	Unit Price	Extended Price
			CITY STREET		
12/11/2021	3.75	HRS	950 LOADER	125.00	468.75
	3.50	HRS	DUMP TRUCK	105.00	367.50
	3.75	HRS	DUMP TRUCK	105.00	393.75
	3.50	HRS	DUMP TRUCK	105.00	367.50
	3.50	HRS	DUMP TRUCK	105.00	367.50
	3.50	HRS	DUMP TRUCK	105.00	367.50
			LOT B-1 AND B-2 (THE CENTRUM)		
	0.75	HRS	950 LOADER	125.00	93.75
	0.75	HRS	DUMP TRUCK	105.00	78.75
	0.75	HRS	DUMP TRUCK	105.00	78.75
			LOT C-1 (WEST OF WJAG)		
	0.50	HRS	SKIDLOADER	110.00	55.00
	0.50	HRS	DUMP TRUCK	105.00	52.50
	0.50	HRS	DUMP TRUCK	105.00	52.50
			LOT D-1 (CITY AUDITORIUM)		
	0.50	HRS	SKIDLOADER	110.00	55.00
	0.50	HRS	DUMP TRUCK	105.00	52.50
	0.50	HRS	DUMP TRUCK	105.00	52.50
			LOT E (5TH AND MADISON AVE)		

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Work done: SNOW REMOVAL

Date	Quantity	Unit of Measure	Description	Unit Price	Extended Price
	0.25	HRS	950 LOADER	125.00	31.25
	0.25	HRS	DUMP TRUCK	105.00	26.25
	0.25	HRS	DUMP TRUCK	105.00	26.25
			LOT F (OLD ANDREWS LOT/US BANK)		
	0.25	HRS	950 LOADER	125.00	31.25
	0.25	HRS	DUMP TRUCK	105.00	26.25
	0.25	HRS	DUMP TRUCK	105.00	26.25
			LOT G (CLUB HOLLYWOOD)		
	0.25	HRS	950 LOADER	125.00	31.25
	0.25	HRS	DUMP TRUCK	105.00	26.25
	0.25	HRS	DUMP TRUCK	105.00	26.25
			LOT I-1/I-2 (FOUNDERS)		
	0.50	HRS	SKIDLOADER	110.00	55.00
	0.50	HRS	DUMP TRUCK	105.00	52.50
	0.50	HRS	DUMP TRUCK	105.00	52.50

THANK YOU FOR YOUR BUSINESS!

Invoice Total	3,315.00
Sales tax	0.00
PLEASE PAY THIS AMOUNT	3,315.00

From: [Pam Krienert](#)
To: "[Kristy Booras](#)"; "[Will Elwell](#)"
Subject: RE: snow removal bill attached
Date: Monday, December 20, 2021 8:54:51 AM
Attachments: [snow removal bill attached \(315 KB\).msg](#)

This is all the vpd.

Thank You

Pam Krienert
City of Norfolk - Nebraska
Street Division
1010 S 8th St
Norfolk NE 68701
(402) 844-2180
pkrienert@norfolkne.gov



2501 East Omaha Ave
Norfolk, Ne 68701

Invoice

DATE	INVOICE #
12/24/2021	2178

BILL TO:
City of Norfolk Attn: VPD Snow Removal 309 N 5th Street Norfolk, NE 68701

103-013-533

P.O. NUMBER	TERMS	PROJECT
	Due Upon Receipt	

QUANTITY	DESCRIPTION	RATE	AMOUNT
8.5	12/11/21 2 yd Wheel Loader w/16' containment Plow	195.00	1,657.50
800	Liquid De Ice / 80-20 Mix	1.74	1,392.00

Thank you for choosing ASPM Landscapes!

Subtotal	\$3,049.50
Sales Tax (7.0%)	\$0.00
Total	\$3,049.50
Payments/Credits	\$0.00

Phone #
402-316-4272

Balance Due	\$3,049.50
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Sound Products, Inc.
 1365 N Winchester Street
 Olathe, KS 66061
 United States
 (800) 466-3666

Date	Invoice
12/31/2021	146641
Account	
00-0004364	

Bill To:
City Of Norfolk Attn: Kristy Booras 309 N 5th St Vehicle Parking Dist #1 Norfolk, NE 68701

Ship To
City Of Norfolk 309 N 5th St Vehicle Parking Dist #1 Norfolk, NE 68701

Terms	Due Date	PO Number	Reference
Net 30 days	01/30/2022		Monthly Billing for January
Music Service - Profusion iS (On-premise music platform) Fees include equipment rental of music receiver, programming content and music royalties.			

Agreement Details	Quantity	Price	Amount
Music Service - Profusion iS: Music Service - Profusion iS - 12389			
Music Service - Profusion Fees include equipment rental, programming content and music royalties. Should receiving equipment malfunction, equipment repair/replacement and onsite service are covered under this agreement.	1.00	\$55.00	\$55.00
Total Agreement Details:			\$55.00

Please include invoice number and make checks payable to: SOUND PRODUCTS, INC.	Invoice Subtotal:	\$55.00
	Sales Tax:	\$0.00
	Invoice Total:	\$55.00
	Balance Due:	\$55.00

Thank you for choosing Sound Products.
 Audio • Video • Security

Lacey J Porn
lacey.porn@gmail.com
PO Box 269
Battle Creek, NE 68715

INVOICE
Date: 01/11/2022
Invoice #: 1580

Bill To:
Vehicle Parking District
City of Norfolk
309 N 5th St
Norfolk, NE 68701

Description:	Qty:	Amount:
<u>New Website Development for TheRiverPoint.com:</u> Collaborating with downtown businesses, developing a sitemap, working with web design team, creating and sending content to the web design team. Work/hours completed logged.	20	\$700
Total:	20	\$700

Thank you!