
AGENDA

**Vehicle Parking District
March 17, 2022 – 8:15 a.m.
City Administration Offices – Training Room
309 N. 5th St. – Norfolk NE**

- A. Call Meeting to Order
 - 1. Public notification of the location of the Open Meetings Act
 - 2. Roll call
- B. Recommended Actions
 - 1. Approval of agenda
 - 2. Approval of meeting minutes from February 17, 2022
- C. Old Business
- D. New Business
 - 1. Discuss future dates for Zoom call with Brad w/ Puma
- E. Other Business
 - 1. City project update
 - 2. Next meeting April 21, 2022 at 8:15 a.m. in the Training Room
 - 3. Agenda items for next meeting
- F. Financial Report

VEHICLE PARKING DISTRICT ADVISORY BOARD

Connie Geary called the meeting to order at 8:20 a.m.

Geary informed the public about the location of the current copy of the Open Meetings Act posted in the meeting room and accessible to members of the public.

Roll call found the following Board members present: Connie Geary, Justin Webb, John Stappert and Pat Carney. Absent: Stephanie Bates and Doug Stebbing.

Ex-Officio members present: Amy Renter.

City Staff members present: Public Works Director/City Engineer Steve Rames.

Guests present: Scott Adams and Lacey Porn.

Agenda

Webb moved, seconded by Carney to approve the agenda. Roll call: Ayes: Connie Geary, Justin Webb, John Stappert and Pat Carney. Absent: Stephanie Bates and Doug Stebbing.

Minutes

Webb moved, seconded by Carney to approve the minutes as printed. Roll call: Ayes: Connie Geary, Justin Webb, John Stappert and Pat Carney. Absent: Stephanie Bates and Doug Stebbing.

New Riverpoint Website

Lacey Porn, Riverpoint Website Manager, presented the updated plan and pricing for the proposed site. Discussion followed regarding a separate line item cost of \$600 for a new logo design as the current one will be too dated to use as the new site is designed. The current logo used for the website and Facebook page is one word and the park signage was created as two words.

Webb requested the new design be brought back to the board before being confirmed.

Webb made a motion, seconded by Carney, to approve the revised website design proposal for the new amount of \$5,214.00, which includes the creation of the new Riverpoint website, the new logo design, and maintenance of the site. Roll call: Ayes: Connie Geary, Justin Webb, John Stappert and Pat Carney. Absent: Stephanie Bates and Doug Stebbing.

City Project Updates

Rames updated the Board on the removal of the stoplights. The soonest this will be done is April 2022. Additional intersection updates include stop signs with LED edges and sidewalk changes that include "bulb out" features that allow increased visibility at the corners.

The data from the traffic light study shows the time spent driving thru downtown increased by 7-10 seconds.

Webb asked about adding the bicycle lane. Rames indicated that will occur after the signals are removed and will extend from 1st Street to 6th or 7th Street.

Johnson Park bids open on Thursday February 24th and will be awarded at the March 7th City Council meeting.

New assistant city engineer will have the project of updating the parking lot signs and wayfinding signage as well as updating code language to allow for workers to park on streets outside of current posted hours.

Financials

Board reviewed invoices paid.

Adjourn

Webb moved, seconded by Stappert to adjourn the meeting at 9:30 a.m. Ayes: Connie Geary, Justin Webb, John Stappert and Pat Carney. Absent: Stephanie Bates and Doug Stebbing.

Next meeting will be March 17, 2022 at 8:15 a.m. in the Training Room at the City Administration Building.



LOVE SIGNS, INC.
 PO BOX 807
 NORFOLK, NE 68702

Invoice

Date	Invoice #
2/24/2022	115306

Bill To
CITY OF NORFOLK 309 N. 5TH ST NORFOLK NE 68701

P.O. Number	Terms
	UPON RECEIPT

Quantity	Item Code	Description	Price Each	Amount
	5060	DOWNTOWN - RIVERPOINT		
	5060	INSTALL ROUTER IN DAK UNIT - LABOR	131.25	131.25
		PARTS	200.00	200.00
<p>PLEASE PAY FROM INVOICE NO STATEMENT WILL BE SENT</p>				

suet@lovesignco.com	www.lovesignco.com	402-371-4674	Total	\$331.25
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Hollman Media
 123 N 4th St
 Norfolk, NE 68701
 (308) 236-7483



Bill To:
Vehicle Parking District Attn: Connie Geary 309 N 5th St Norfolk, NE 68701

Date	Invoice
02/25/2022	66940
Account	
Vehicle Parking District	

Terms	Due Date	PO Number	Reference
Net 20 days	03/17/2022		
Please note our new mailing address! Hollman Media 123 N 4th St Norfolk, NE 68701			

Products & Other Charges	Quantity	Price	Amount
<u>Billable Products & Other Charges</u>			
Web Development: Web Development - Custom Website Rebuild & Logo Design - 50% Down Payment	1.00	\$2,572.00	\$2,572.00
Miscellaneous Invoice			
Total Products & Other Charges:			\$2,572.00

Make checks payable to Hollman Media	Invoice Subtotal:	\$2,572.00
	Sales Tax 7.0%:	\$0.00
	Invoice Total:	\$2,572.00
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$2,572.00