

# **VEHICLE PARKING DISTRICT ADVISORY BOARD**

**Meeting Minutes – November 10, 2022 at 8:15 AM**

## **A. Call Meeting to Order**

Connie Geary called the meeting to order at 8:32 a.m.

Geary informed the public about the location of the current copy of the Open Meetings Act posted in the meeting room and accessible to members of the public.

Roll call found the following Board members present: Connie Geary, Justin Webb, Stephanie Bates

Members Absent: Pat Carney (alternate), Steven McNally (alternate), Douglas Stebbing, Amy Renter (ex-officio).

Guests: Scott Adams Staff: Anna Allen, Candice Alder, Steve Rames, Will Elwell, and Mikah Wheeler.

## **B. Approval of Agenda**

A motion was made by Bates and seconded by Webb to approve the agenda. Roll call: Ayes: Justin Webb, Stephanie Bates, and Connie Geary. Nays: None.

## **C. Approval of Minutes**

A motion was made by Webb, seconded by Bates to approve the minutes. Roll call: Ayes: Justin Webb, Stephanie Bates, and Connie Geary. Nays: None.

## **D. Financial Report**

No financial report.

## **E. New Business**

### **a. Snow removal**

Elwell informed board that the contract for snow removal for the VPD expired in the spring. The expired contract was brought to the attention of Elwell when discussing City snow removal for downtown streets. Elwell informed the board that a request for bid has been sent and the results will be back November 16. The City of Norfolk has a verbal contract with a contractor that will move piled snow the day after a snow event. Elwell stated the City does not have the workforce to handle parking lot snow removal. ASPM did not want to renew their contract. Rames informed the VPD board that the process will include a bid opening, VPD recommendation, and finally City Council approval. There may be a variety of options for the VPD to consider, ideally a contract for street and parking lot removal in one. Rames indicated it may take a week or two to digest the contracts once they are opened.

## **F. Old Business**

### **a. Parking and street- Discussion over responsibilities of City and VPD**

#### **i. Streetlights- Model Electric**

1. In the median is City
2. On sidewalks is VPD

#### **ii. Parking Lots**

1. The city will mill and overlay the public parking lots.
2. The maintenance of the parking lots will then be the responsibility of the VPD or BID. (crack sealing, painting, etc)

Geary told the board that business owners and employees are using parking spaces in front of businesses forcing customers to park further away or leave downtown altogether. Rames indicated to the VPD board that they might need to consider adding parking meters to free up parking spaces in front of businesses downtown.

**G. Adjourn.**

Bates made a motion to adjourn the meeting. The meeting was adjourned at 9:28 a.m.

The next VPD meeting will be Thursday, November 17, 2022 at 8:15 a.m. at the City of Norfolk Administration building at 309 N. 5<sup>th</sup> Street, Norfolk, NE.