

VEHICLE PARKING DISTRICT ADVISORY BOARD

Meeting Minutes – December 8, 2022 at 8:15 AM

A. Call Meeting to Order

Connie Geary called the meeting to order at 8:20 a.m.

Geary informed the public about the location of the current copy of the Open Meetings Act posted in the meeting room and accessible to members of the public.

Roll call found the following Board members present: Connie Geary, Stephanie Bates, Douglas Stebbing.

Members Absent: Steven McNally (alternate), Pat Carney (alternate), Amy Renter (ex-officio).

Guests: Scott Adams. Staff: Candice Alder, Steve Rames, Will Elwell, and Mikah Wheeler.

B. Approval of Agenda

A motion was made by Bates and seconded by Stebbing to approve the agenda. Roll call: Ayes: Connie Geary, Stephanie Bates, Douglas Stebbing Nays: None.

C. Approval of Minutes

Bates made a motion to approve the minutes, seconded by Stebbing. Roll call: Ayes: Connie Geary, Stephanie Bates, Douglas Stebbing Nays: None.

D. Financial Report

1. Reviewed Invoices

- i. Board members reviewed the monthly invoices.

Stebbing inquired about who turns off the sprinklers downtown. Will Elwell indicated City Parks takes care of the sprinklers. Candice Alder stated staff would discuss with Nate from Parks.

E. New Business

1. Snow removal recommendation

- i. Elwell indicated that we received two bids for the snow removal of the VPD parking lots. Olsen Mowing & Snow Removal was selected and taken to Council on 12/5/22.

Stebbing made a motion to approve the snow removal contract, seconded by Bates. Roll call: Ayes: Connie Geary, Stephanie Bates. Douglas Stebbing. Nays: None.

2. Bylaw change

- ii. Alder mentioned moving the meeting to 8:30 am to allow members to be on time but after discussion with José Nuño and Pat Carney indicated, it may be better to start the meeting at 8:00 a.m.

A motion was made by Bates and seconded by Stebbing to approve changing the meeting time to 8:00 a.m. in the bylaws. Roll call: Ayes: Connie Geary, Stephanie Bates. Douglas Stebbing. Nays: None.

F. Old Business

1. Base level of service discussion

- i. After some discussion, Alder indicated she would like to dig deeper into the base level service draft and bring it back to the next board meeting.
 2. Board member nomination discussion
 - ii. Jose Nuno and Traci Kaczor will be recommended to the City Council to serve on the VPD board. Alder indicated that the addition of Nuño and Kaczor will stagger the members term dates some. Stebbing informed the board of a change in his work schedule might require him to miss meetings from January through March. Geary suggested waiting until after the appointment of the new board members to review Stebbing's attendance conflict.
 - iii. Alder indicated to the board that they will need to appoint the Vice President office to a VPD Board member at next meeting.
 3. River Point District log use
 - iv. Scott Adams presented the Board with items he made with the River Point District logo. Adams indicated he would like to have a license for one year to use the River Point District logo. Bates mentioned charging a fee for the use of the logo would make it fair for any potential users. Alder indicated that staff can look into examples of trademarking for the River Point District logo

G. Adjourn.

Stebbing made a motion to adjourn the meeting, seconded by Bates. The meeting was adjourned at 9:04 a.m.

The next VPD meeting will be Thursday, January 19, 2023 at 8:15 a.m. at the City of Norfolk Administration building at 309 N. 5th Street, Norfolk, NE.