

VEHICLE PARKING DISTRICT ADVISORY BOARD

Meeting Minutes – May 11, at 8:00 AM

A. Call Meeting to Order

Connie Geary called the meeting to order at 8:03 a.m.

Geary informed the public about the location of the current copy of the Open Meetings Act posted in the meeting room and accessible to members of the public.

Roll call found the following Board members present: Connie Geary, Stephanie Bates, Tracy Kaczor, Steve McNally (alternate), and Amy Renter (ex-officio). Members Absent: Doug Stebbing, José Nuño, Pat Carney (alternate).

Guests: Andy Colvin, Candice Alder, Mikah Wheeler, Nate Powell, Nick Stevenson, Anna Allen, Scott Adams, and Kurt & Monica Bruning.

B. Approval of Agenda

A motion was made by Tracy Kaczor and seconded by Stephanie Bates to approve the agenda. Ayes: Connie Geary, Stephanie Bates, Tracy Kaczor, and Steve McNally. Nays: None.

C. Approval of Minutes

Stephanie Bates made a motion to approve the minutes, seconded by Tracy Kaczor. Ayes: Connie Geary, Stephanie Bates, Tracy Kaczor, and Steve McNally. Nays: None.

D. Financial Report

E. New Business

- a. Temporary mounting for Wi-Fi on light poles.
 - i. Nick Stevenson informed the board that the poles that will have the Wi-Fi mounted to will be shown in the event application. The VPD is okay with strapping the Wi-Fi if the method does not scratch or damage the poles.
- b. Downtown sidewalk planter rings.
 - i. The rings on the west side of 4th street need planted. Nate Powell said parks can plant some vegetation in the rings. Powell encouraged businesses to water and maintain the planter rings. Parks will put something that is more tolerant to heat and drought. The parks department is planting trees one block at a time, so it is a process.
- c. Farmers market parking lot.
 - i. The Brunings indicated that residents park overnight and into the morning. On Saturday morning, this creates an issue with the vendors. The farmers market would like some signage. The owner of the old movie theater said since it is free parking, he cannot do anything.
 - ii. Steve McNally motioned to put a sign in Madison 3 lot stating no parking 7:00am-12:30pm during farmer's market season. Tracy Kaczor seconded the motion. Ayes: Connie Geary, Stephanie Bates, Tracy Kaczor, and Steve McNally. Nays: None.

- iii. The city will order the signs and put them up. Stephanie Bates made an amendment to split the cost of the signs between the VPD and the farmer's market. Tracy Kaczor seconded the motion.
- iv. Staff will follow up on the "No Camping" sign for the River Point Square.
- d. BID update.
 - i. A meeting was held on the night of Monday, 8 2023 with downtown stakeholders. They shared the study and the recommendation as well as samples of the manager position.

F. Old Business

- a. Discussion of trailers in lots behind Magnolias.
 - i. The concern was that trailers had been parked for a long period of time. During construction, it is okay but just want to make sure they are not being stored. The trailers have since been moved.
- b. Base level of service agreement.
 - i. Staff indicated that they would gather more information on the banner changing schedule for the next meeting. The VPD board indicated that they believe there are for banners. Staff will discuss whether this is an enhanced service or not.

G. Other Business

- a. Sign insurance.
 - i. The DNA is paying \$900/year for insurance on the River Point sign. This is for \$40,000 replacement coverage. The VPD agreed that the coverage could be lowered to \$20,000 on the May 24 renewal.

H. Adjourn.

Bates made a motion to adjourn the meeting, seconded by Kaczor. The meeting was adjourned at 9:06 a.m.

The next VPD meeting will be Thursday, June 15, 2023, at 8:00 a.m. at the City of Norfolk Administration building at 309 N. 5th Street, Norfolk, NE.