PRELIMINARY
ADMINISRATION

Description	2019-2020 Budget	*2020-2021 Proposed Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
Personnel Costs	2,077,324	2,119,694	42,370	2.04%
Operating Supplies & Materials	695	395	(300)	(43.17%)
Other Operating Costs	960	960	-	-
Utilities & Maintenance	102,005	105,920	3,915	3.84%
Legislative Affairs	188,192	179,584	(8,608)	(4.57%)
Other Admin. & Overhead	398,303	402,038	3,735	0.94%
Gov't Subsidies & Transfers	1,595,170	1,475,142	(120,028)	(7.52%)
Capital Outlay	10,000	10,000	-	-
Total Expenditures	4,372,649	4,293,733	(78,916)	(1.80%)

Personnel: The personnel costs increase $42,370 or 2.04% due to comparability adjustments, normal merit pay increases, a 1% cost of living adjustment, and a 15% increase in health insurance costs, which are partially offset by adjustments to workers compensation insurance and the elimination of City Clerk cross training.

Capital Outlay: Capital outlay includes $10,000 for a backup subsystem.

Significant changes to other categories: Operating Supplies and Materials decrease $300 or 43.17% due to a decrease in fuel costs. Utilities and Maintenance increase $3,915 or 3.84% due to increases in building, ground, plant, machinery, vehicle, and office equipment maintenance. Legislative Affairs decrease $8,608 or 4.57% due to a decrease in travel & training, which is partially offset by an increase in dues & publications. Other Administration and Overhead increases $3,735 or 0.94% due to an increase in office supplies, which is partially offset by decreases in insurance and other professional fees. Government Subsidies & Transfers decrease $120,028 or 7.52%. The amount of Keno funds transferred to the Capital Projects fund decreased $42,898. Property tax transferred to the Capital Projects Fund for Capital Improvement Program expenditures increased $13,932. Economic Development transfers increase slightly due to CPI adjustments. Council priority debt service transfer for the Administration building increases slightly due to an increase in bond payments. Council priority transfer to Capital Projects Fund increases $2,831 for capital projects.