

PRELIMINARY ADMINISTRATION

Description	2022-2023 Budget	2023-2024 Proposed Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
Personnel Costs	2,909,911	2,837,516	(72,395)	(2.49%)
Operating Supplies & Materials	1,127	935	(192)	(17.04%)
Other Operating Costs	25,960	1,800	(24,160)	(93.07%)
Utilities & Maintenance	145,576	166,470	20,894	14.35%
Legislative Affairs	203,784	205,751	1,967	0.97%
Other Admin. & Overhead	692,181	763,127	70,946	10.25%
Gov't Subsidies & Transfers	1,748,156	1,713,985	(34,171)	(1.95%)
Capital Outlay	15,000	40,000	25,000	166.67%
Total Expenditures	5,741,695	5,729,584	(12,111)	(0.21%)

Personnel: The personnel costs decrease \$72,395 or 2.491%, which includes the elimination of the Assistant City Administrator/Public Safety Director and Management Analyst positions, addition of a Human Resources Director position, comparability adjustments, a 3.5% cost of living adjustment, a 5% increase in health insurance costs for both the employee and City contribution, adjustments in workers compensation insurance, and normal merit pay increases.

Capital Outlay: Capital outlay includes: public art for \$25,000 and furnace/AC replacement for \$15,000.

Significant changes to other categories: Operating Supplies and Materials decrease \$192 or 17.04% due to a decrease in fuel costs. Other Operating Costs decrease \$24,160 or 93.07% due to \$25,000 for a landscape grant program budgeted the previous year, which is partially offset by an increase in garbage fees. Utilities and Maintenance increase \$20,894 or 14.35% due to increases in natural gas and office equipment maintenance, which are partially offset by a decrease in building, ground, and plant maintenance. Legislative Affairs increase \$1,967 or 0.97% due to an increase in dues and publications, which is partially offset by decreases in public relations, travel, and training. Other Administration and Overhead increases \$70,946 or 10.25% due to increases in insurance, postage, legal notices, advertising, and other professional fees that includes increase in audit, the addition of opioid settlement fund and ambulance billing, which are partially offset by a decrease in office supplies. Government Subsidies & Transfers decrease \$34,171 or 1.95%. The amount of Keno funds transferred to the Capital Projects fund increased \$98,867. Property tax transferred to the Capital Projects Fund for Capital Improvement Program expenditures decreased \$35,728. Council priority transfer to Capital Projects Fund decreases \$220,000 for capital projects, a \$200,000 transfer to CHAF was added, and a \$81,500 transfer to capital projects for underground power on Northwestern Avenue was added.

