

POSITION AVAILABLE

Economic Development Coordinator, Economic Development Division, City of Norfolk.

Work is performed under direct supervision of the Economic Development Director. Coordinator is responsible for maintaining a database of available properties for commercial and industrial uses; assisting with business recruitment, retention, and expansion efforts; and providing administrative support to the economic development office. Salary range is \$4,046 – \$5,544 per month. Excellent benefit package. Apply at www.norfolkne.gov/humanresources or Human Resources Office, 309 N. 5th Street, Norfolk, NE 68701, (402) 844-2010. Submit resume and cover letter along with completed application. First review of applications April 5, 2024. EOE

