

## POSITION AVAILABLE

PATRON SERVICES SUPERVISOR, Library Division, City of Norfolk.

Performs a variety of professional library tasks which include supervising staff, managing library collections, planning programming, and providing customer service. Must have excellent customer service skills, organizational abilities, supervisory and leadership skills, and be able to contribute to a positive, team-focused work environment. Must have a thorough knowledge of library operations and technology. Requires the minimum of a Bachelor's Degree in Library Science or a related field (a Master's Degree in Library Science is preferred), Nebraska Public Library Certification or the ability to attain such. Schedule includes at least one evening per week, every other Saturday, and occasional Sundays. Full-time, exempt. Salary range \$4,538 - \$6,224 per month. Position includes excellent benefits package.

Applications available at the Human Resource Office, 309 North 5th Street, Norfolk, NE 68701 or online at [www.norfolkne.gov/humanresources](http://www.norfolkne.gov/humanresources). First review of applications beginning October 25, 2024. Open until filled. EOE