

POLICE OFFICER
POLICE

DEFINITION

Under the direction and supervision of a patrol Lieutenant and Sergeant, provides basic law enforcement services consistent with federal, state and local laws, as well as Division rules and regulations.

ESSENTIAL JOB FUNCTIONS

- Operate a vehicle in patrolling assigned areas.
- Answer calls for service.
- Enforce state statutes and city ordinances.
- Conduct investigations
- Protect crime scenes and collect evidence and information.
- Identify suspects, conduct interviews and interrogations, apprehend and arrest offenders.
- Participate in and assist with conducting programs and special assignments.
- Conduct searches and seizures.
- Provide emergency assistance.
- Issue citations, warnings, parking tickets, and vehicle defect notices.
- Investigate motor vehicle collisions.
- Perform motor vehicle stops.
- Develop and maintain cooperative interpersonal relationships.
- Prepare reports on arrests made, activities performed, and unusual incidents observed.
- Read work-related documents and materials.
- Testify and present evidence in court.
- Mediate conflicts.
- Enforce DUI and other alcohol and drug violations.
- Attend in-service training.
- Assist other agencies.
- Monitor suspicious activity.
- Assist the Fire Division with rescue calls and traffic control.
- Maintain assigned equipment.
- Communicate effectively with individuals from diverse social and economic backgrounds.
- Assist with special events.
- Transport and process prisoners.
- Serve as a Field Training Officer when assigned.
- Perform other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

- Traffic laws and regulations.
- Criminal law and procedures.
- The apprehension, arrest and custody of suspects.
- Rules of evidence concerning the seizure and preservation of evidence in traffic and criminal cases.
- Police methods and procedures.
- Defensive tactics and proper use of force.
- Applicable laws, city ordinances, and City and Division rules and regulations.

Ability to:

- Reach logical conclusions based on the evidence at hand.
- Use sensory perception to understand situations.
- Read and comprehend the meaning and intent of written materials.
- Perform under pressure and in opposition.
- Carry out work that requires good physical condition.
- Establish and maintain effective working relationships with peers and supervisors.
- Interact effectively with the public.
- Communicate effectively, both orally and in writing.
- Write clear and accurate reports.
- Exercise sound judgment.
- Make decisions under stress.
- Maintain confidentiality.
- Testify effectively in court.
- Possess or be able to obtain a valid Nebraska operator's license and basic law enforcement certification.

EQUIPMENT

Operate a vehicle, computer, related software, printer, in-car video recording equipment, mobile and portable radio, cameras, handgun, patrol rifle, baton, audio-visual equipment, mobile radar, LIDAR (Laser Detection And Ranging), preliminary breath testing equipment, DataMaster, Taser, window tint meter, flashlight, binoculars, handcuffs, narcotics identification kits, evidence collection equipment, specialty munitions (e.g., less-lethal bean bag rounds), fingerprint materials, OC spray, telephone, night vision equipment, Forward Looking Infrared Radar equipment, first aid equipment, copy machine, and general office equipment.

NON-ESSENTIAL FUNCTIONS

As assigned

JOB LOCATION

Norfolk Police Division
202 N. 7th Street

ENVIRONMENTAL CONDITIONS

	Never	Occasionally	Frequent	Always
EXPOSURE TO WEATHER			X	
EXTREME COLD			X	
EXTREME HEAT			X	
WET AND/OR HUMID			X	
NOISE INTENSITY LEVEL		X		
VIBRATION		X		
ATMOSPHERIC CONDITIONS				X
MOVING MECHANICAL PARTS		X		
ELECTRIC SHOCK		X		
HIGH EXPOSED PLACES		X		
RADIATION		X		
EXPLOSIVES		X		
TOXIC/CAUSTIC CHEMICALS		X		

PHYSICAL DEMANDS

	Never	Occasionally	Frequent	Always
LIFTING		X		
TRANSPORTING			X	
PUSHING		X		
PULLING		X		
CLIMBING		X		
BALANCING		X		
STOOPING		X		
KNEELING		X		
CROUCHING		X		
REACHING			X	
HANDLING				X
FINGERING				X
FEELING				X
TALKING				X
HEARING				X
NEAR ACUITY				X
FAR ACUITY				X
DEPTH PERCEPTION				X
COLOR VISION				X
FIELD OF VISION				X
TASTING/SMELLING		X		

<u>POSITION</u>		<u>CONTROLS</u>		<u>STRENGTH LEVEL</u>	70-100 LBS.
STANDING	30%	HAND-ARM	50%		
WALKING	25%	FOOT-LEG	50%		
SITTING	45%				