

Agenda Packet

NORFOLK PARKS BOARD MEETING

Thursday, September 28, 2023
5:00 p.m.

Created 9/22/2023 5:10 PM

**NOTICE OF MEETING
CITY OF NORFOLK, NEBRASKA**

NOTICE IS HEREBY GIVEN that a meeting of the Norfolk Parks Board of the City of Norfolk, Nebraska, will be held at 5:00 p.m. on Thursday, September 28, 2023, in the Council Chambers, 309 N. 5th Street, which meeting will be open to the public.

An agenda for such meeting, kept continually current, is available at the City of Norfolk Administration Building, located at 309 N 5th Street, Norfolk, Nebraska during normal business hours.

AGENDA
NORFOLK PARKS BOARD MEETING

September 28, 2023

CALL TO ORDER

1. 5:00 p.m. Call meeting to order.
2. Inform the public about the location of the Open Meetings Act posted in the Council Chambers and accessible to members of the public
3. Roll call.

CURRENT BUSINESS

- | | |
|---|---------------|
| 4. Approval of full agenda. | Motion |
| 5. Approval of the minutes of the August 29, 2023 Parks Board meeting. | Motion |
| 6. Approval to recommend the Skyview Lake dock design and location. The location is #4 on the attached map. | Motion |
| 7. Approval to recommend the location of the final takeout for the North Fork Water Trail. | Motion |

OTHER BUSINESS

- | | |
|--|-----------------------------|
| 8. 2024 Fee Schedule for review and discussion. | Discussion Item Only |
| 9. Supervisor reports from Director Nathan Powell, Assistant Rec Director PJ Evans, Parks and Facilities Supervisor Ryan Beed, and Athletics Supervisor Ron LaMie. | |
| 10. No action can be taken on matters discussed. | |



Parks and Rec Board Meeting Minutes

Tuesday, August 29, 2023
5:00 p.m.
City Council Chambers

The meeting was called to order at 5:00 p.m. Roll call found the following members present: Ann Dover, Patrick Gerhart, Jerrett Mills, Terry Rasmussen, Melissa Temple, Austin Truex, Angie Bailey, and Becki Wulf. Absent: Bill Robinson.

City staff present: Parks & Rec Director Nathan Powell, Assistant Rec Director PJ Evans, Parks Supervisor Mike Leise, Interim Sports Complex Supervisor Ryan Beed, Parks & Rec Admin Assistant Jen Olson, Communications Director Nick Stevenson, Admin Assistant Kylee Soderberg.

Others present: Will Younger and Leon Younger of PROS Consulting, and members of the public.

Bailey moved, seconded by Truex to approve the August 29, 2023, agenda. Roll call: All Ayes. Nays: None. Absent: Robinson.

Rasmussen moved, seconded by Bailey to approve the July 20, 2023, minutes. Roll call: All Ayes. Nays: None. Absent: Robinson.

PROS Consulting presented the master plan process. Overview of their consultant firm; areas they look at programs, land, staffing, organizational development, funding – tax and earned income, capital plan looking at existing parks (added, new, changed out), and public feedback; the goal of a master plan is to determine what the people want and deliver on it. Parks are huge economic generators of communities. To gather data, they mailed a survey out on Thursday last week and 21 came in today. Tomorrow they will be going through operations review and then the public meeting tomorrow night. In the fall, they will come back with the results of the survey then in February wrap it up. Recreation trend data comes from credit card purchases. Results of the survey will show how closely demographics align with the questions from the survey. Partner with a company named Confluence who was here last month and did asset conditions in parks. Use this info to compare with community input and level of service standard. Updated all the inventory. Three tier plan of improvements: sustain, expand, alternatives.

An online survey during the meeting was conducted with the Board: www.menti.com using the code 2899 0865. The survey asked about amenities used in Norfolk and which amenities they would like to see. The link will be available for seven days if anyone else would like to participate.

Temple asked PROS how they get the data for the activities. PROS said they get the data from ESRI who gets it from credit card purchases.

Temple asked about how income affects the master plan. PROS said you have to be careful not to over design. Lowest level possible to get the greatest amount of users.

PROS: We want to have 350 completed surveys to make it statistically valid. The way it is set up now, the survey is sent in the mail, or you can call in if you speak another language. As soon as we hit our goal, then we make it available online. We use firm called ETC out of KC. Largest Parks and Rec survey firm.

Temple asked when they need them turned in by. Three to four weeks and then four weeks to put the data together. Rasmussen asked if the study captures nonresidents use of the parks systems. PROS said they can do that but it is not currently in the scope of the plan. PROS will be back in October.

Supervisor reports: Mike Leise reported. Continuing farmers market. A lot of tree watering. Removed sand and put certified wood chips in at Central Park. Going to pave at the Skyview shop. Most all the irrigation supplies were bought. Questions: Rasmussen asked about the concrete by the shop at Skyview and what that will entail. Leise: Width of the building pave it to the east and then hook up to the asphalt road. Rasmussen: sharp right to parking lot, can we straighten that out a little bit? Powell responded and said he would look into that. Temple asked if any recycle bins were put out at Music in the Park or at any of the events? Leise responded that no there were none put out because we do not have any bins.

Temple responded that maybe that is something we can look into getting in the future.

Ryan Beed reported: heat created a lot of watering, do not have a lot of irrigation for the flower beds. Six man project on the Liberty Bell park border. Working with the campground host on campers in the park that did not have reservations or were camping out in areas that were not designated for camping. Boiler violation was just missing paperwork, had to get the paperwork in by a certain date and that has been done. Pole padding on field 4 is completed. Central Park projects and redoing paths and getting bids for that, wood ordered for barriers around playground. Wulf asked if working with the campground host is part of Beed's job and isn't that more of a law enforcement issue. Beed responded not necessarily, and there is fine line of what they can and cannot do.

PJ Evans reported: 22 programs this fall and got the program guide out to all the local schools; middle to late September for pump track completion; fall sports at Ta-Ha and Memorial; laid sod next to the bull pen; 60 tons of top dressing (adding sand to the field and building it up to make it level); Monday last day AquaVenture is open then Tuesday is dog days; Back to School with Briggs and Barret; working with NECC on the netting that arrived. Temple asked if the Liberty Bell donation funds were designated yet. Evans responded yes, that the donation was for the benches and tables.

Powell reported: homeowners for trees next month; Skyview dock RFP process complete and selected Huff Construction and will have the design and location next month for the board to look at; Skate Park

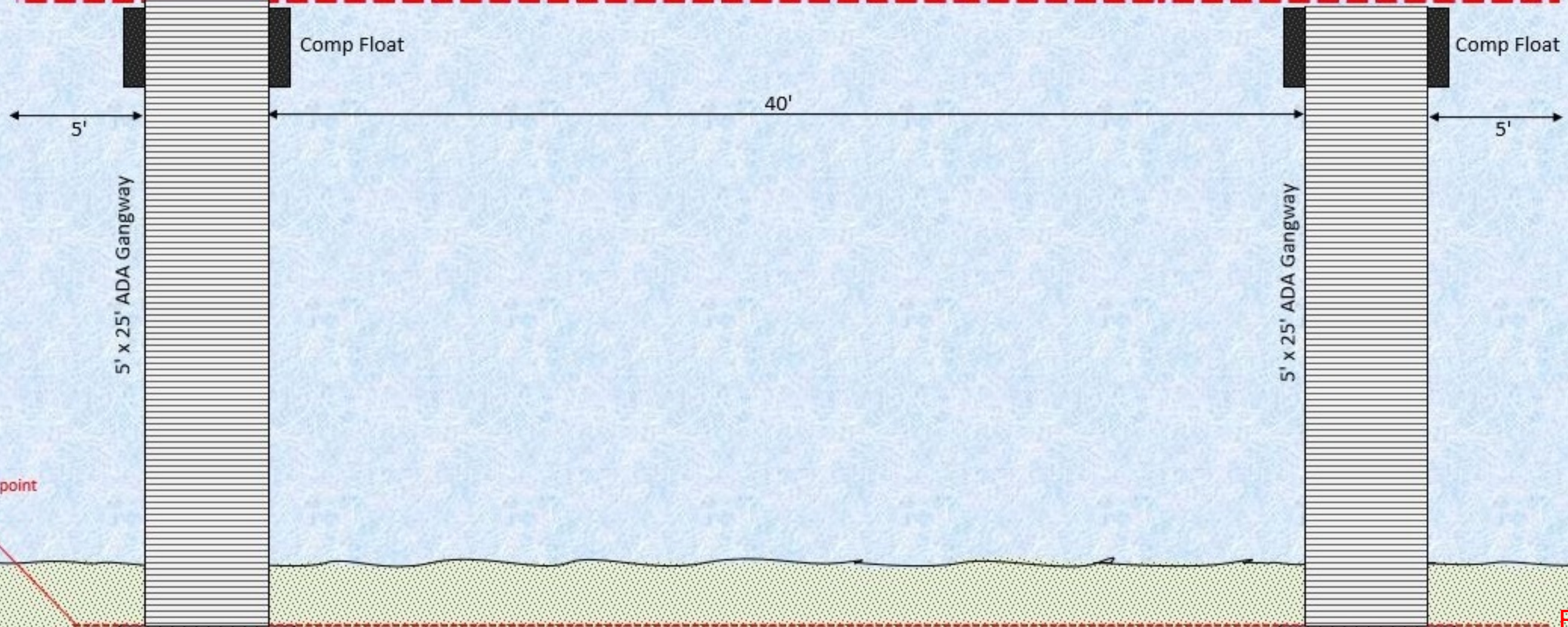
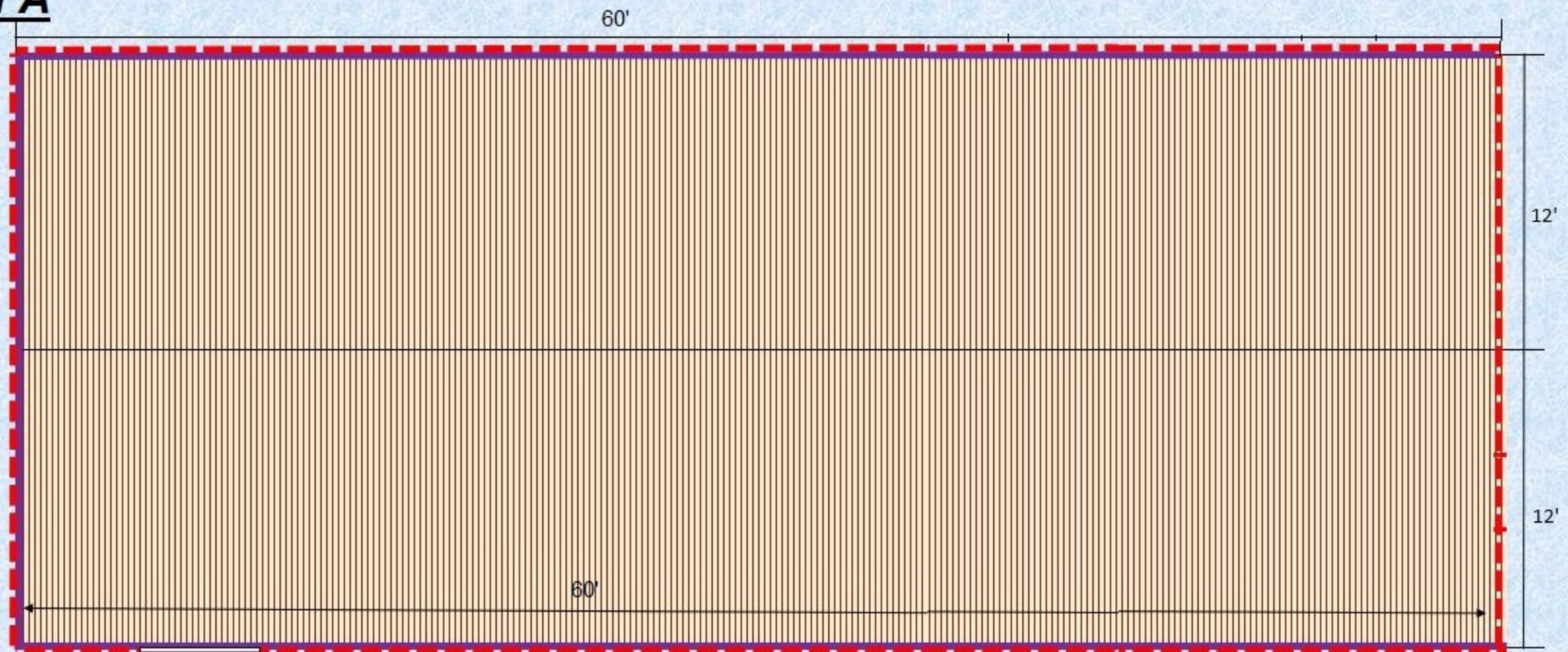
pump track started - formed and pouring concrete and it will be a four week process; ARPA grant awarded for the Johnson Park improvements (thanks to Senator Dover and Mayor Moenning) was \$2 million which will help with a lot of the projects coming in over budget like the final landscaping and signage and old mill building , ice rink, fountain, and bridge; 2024 fees are pushed back and will discuss at the next two meetings then plan to put in front of Council in December. Temple asked what public involvement happened at Liberty Bell. Evans responded that Premier had a big role in the volunteers, and it was neat to see everyone get together for the park. Wulf asked if the park tours were still happening? Nate said he will follow up and get those scheduled. Truex asked about the disc golf meeting at Ta-Ha. Evans reported she met out there with a couple gentlemen about a volunteer day to help clean up and get the baskets level with the ground. Caps were missing, some of the benches were placed – the locations were weird put behind baskets or in the fairway and relocating them. Overgrown vegetation and working with them on setting that day up. Powell added there is another grant due on Friday and he plans on using the 1.6 million allocated for the softball complex as a matching dollar amount for this grant to get a new softball field built.

Wulf asked what happened with the Trails Committee plan and Powell said he is working on it because City code will have to be changed even though the Parks Board approved that. Dover said it would make sense that it would fall under the Parks board instead of two entities trying to make decisions on the same areas. Rasmussen asked Powell to go over the lawn conversion program. Powell explained that it is a \$1,000 match for lawn conversion projects. Rasmussen asked where the money came from and Powell answered that it is from Waterwise. Bailey asked how many people had used it? Powell said no one so he is working with Waterwise to hold a class to get more information out there. Meeting adjourned at 5:58 p.m.

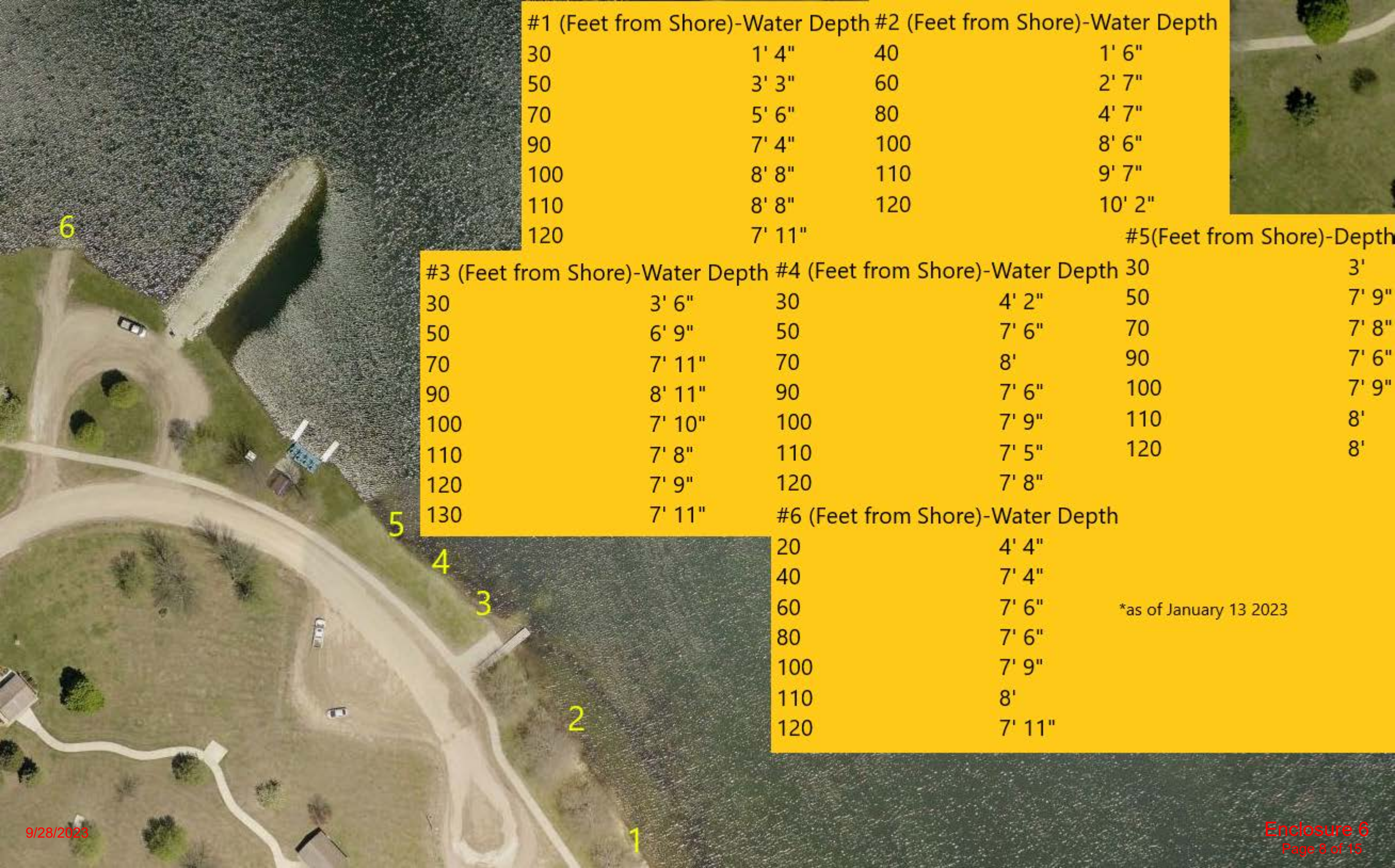
Next meeting will be on September 21 at 5:00 p.m. in the City Council Chambers at 309 N 5th Street, Norfolk, NE.

Minutes recorded and taken by Jennifer Olson, Parks and Recreation Administrative Assistant.

Option A



same hinge/axis point



| #1 (Feet from Shore)-Water Depth | #2 (Feet from Shore)-Water Depth |
|----------------------------------|----------------------------------|
| 30 | 1' 4" |
| 50 | 3' 3" |
| 70 | 5' 6" |
| 90 | 7' 4" |
| 100 | 8' 8" |
| 110 | 8' 8" |
| 120 | 7' 11" |

| #3 (Feet from Shore)-Water Depth | #4 (Feet from Shore)-Water Depth | #5 (Feet from Shore)-Depth |
|----------------------------------|----------------------------------|----------------------------|
| 30 | 3' 6" | 30 3' |
| 50 | 6' 9" | 50 7' 9" |
| 70 | 7' 11" | 70 7' 8" |
| 90 | 8' 11" | 90 7' 6" |
| 100 | 7' 10" | 100 7' 9" |
| 110 | 7' 8" | 110 8' |
| 120 | 7' 9" | 120 8' |
| 130 | 7' 11" | |

| #6 (Feet from Shore)-Water Depth |
|----------------------------------|
| 20 |
| 40 |
| 60 |
| 80 |
| 100 |
| 110 |
| 120 |

*as of January 13 2023





2024 Fee Change Parks & Recreation (DRAFT)

| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Explanation |
|--|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---|
| Aquaventure | | | | | | | | | | | | | | | |
| Day Pass 55 and up/Veterans | | \$7 | \$7 | \$7 | \$7 | \$7 | \$7 | \$7 | \$7 | \$7 | \$7 | \$7 | \$7 | \$8 | |
| Day Pass (Ages 4-15) | | \$6 | \$6 | \$6 | \$6 | \$6 | \$6 | \$6 | \$6 | \$6 | \$6 | \$6 | \$6 | \$6 | \$7 |
| Day Pass (Ages 16-54) | | \$8 | \$8 | \$8 | \$8 | \$8 | \$8 | \$8 | \$8 | \$8 | \$8 | \$8 | \$8 | \$9 | |
| Season Pass | | | | | | | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | |
| Season Pass Group (Up to 6) | | | | | | | \$220 | \$220 | \$220 | \$220 | \$220 | \$220 | \$220 | \$250 | 2.5 x season pass |
| Group Day Pass (Up to 6) | | | | | | | \$35 | \$35 | \$35 | \$35 | \$35 | \$35 | \$35 | \$42 | |
| Each Additional Person to Group Pass | | | | | | | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$40 | |
| Special Event Pass | | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$7 | |
| Pool Rental (Catered Food) | | \$475 | \$475 | \$475 | \$475 | \$475 | \$475 | \$475 | \$475 | \$475 | \$475 | \$500 | \$500 | | |
| Pool Rental | | \$375 | \$375 | \$375 | \$375 | \$375 | \$375 | \$375 | \$375 | \$375 | \$375 | \$500 | \$500 | \$500 | Per Hour |
| Private Swim Lessons (1/2 Hours Sessions) | | \$13 | \$13 | \$13 | \$13 | \$13 | \$13 | \$13 | \$13 | \$13 | \$13 | \$15 | \$15 | \$15 | |
| Swim Lessons | | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$50 | |
| Birthday Parties | | \$12 | \$12 | \$12 | \$12 | \$12 | \$12 | \$12 | \$12 | \$12 | \$12 | \$18 | \$18 | \$18 | |
| Birthday Parties (19+) | | \$14 | \$14 | \$14 | \$14 | \$14 | \$14 | \$14 | \$14 | \$14 | \$14 | \$14 | \$14 | \$14 | |
| Lifeguard Training/Non-Employees | | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | \$100 | |
| Life Jacket Rental | | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | \$5 | |
| Locker Rental | | \$1 | \$1 | \$1 | \$1 | \$1 | \$1 | \$1 | \$1 | \$1 | \$1 | \$1 | \$1 | \$1 | |
| Seasonal Lockers (large) | | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | |
| Seasonal Lockers (small) | | \$10 | \$10 | \$10 | \$10 | \$10 | \$10 | \$10 | \$10 | \$10 | \$10 | \$20 | \$20 | \$20 | |
| Recreation and Athletics | | | | | | | | | | | | | | | |
| Recreation Programs | \$0-255 | \$0-255 | \$0-255 | \$0-255 | \$0-255 | \$0-255 | \$0-255 | \$0-255 | \$0-255 | \$0-255 | \$0-255 | \$0-275 | \$0-275 | \$0-275 | |
| Sports | | | | | | | | | | | | | | | |
| Baseball - Practice and games, annual per athlete | | | | \$ 70 | \$ 70 | \$ 70 | \$ 70 | \$ 70 | \$ 70 | \$ 70 | \$ 70 | \$ 70 | \$ 70 | \$ 10 | Per Athlete |
| Football and Soccer Practice, annual per athlete | | | | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 10 | Per Athlete |
| Baseball/Softball/Football/Soccer Games with practice contract | | | | | | | | | | | | | | \$ 20 | Per Day/Per Field Exempt Fields: #4 & #5 |
| Tennis - Practice and Meets annual per athlete | | | | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 10 | Per Athlete |
| Cross Country Course at Skyview | | | | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 40 | \$ 10 | Per Athlete |
| Memorial Football/Soccer/Baseball Adult Practice | | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 15 | Per Athlete |
| Memorial Football/Soccer/Baseball (Youth) Game w/out practice contract | | \$ 750 | \$ 750 | \$ 750 | \$ 750 | \$ 750 | \$ 750 | \$ 750 | \$ 750 | \$ 750 | \$ 750 | \$ 750 | \$ 750 | \$ 750 | Per Day/Per Field |
| Memorial Football/Soccer/Baseball Game with practice contract | | | | | | | | | | | | | | \$ 50 | Per Day/Per Field |
| Memorial Football/Soccer Adult Tournament | | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | | |
| Memorial Football/Soccer/Baseball Youth Practice | | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | |
| Memorial Football/Soccer Youth Tournament | | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | |
| Memorial Football/Soccer/Baseball Adult Practice | | \$ 125 | \$ 125 | \$ 125 | \$ 125 | \$ 125 | \$ 125 | \$ 125 | \$ 125 | \$ 125 | \$ 125 | \$ 125 | \$ 125 | \$ 125 | |
| Memorial Football/Soccer/Baseball (Adult) Game w/out practice contract | | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | Per Day/Per Field |
| Memorial Football/Soccer Adult Tournament | | \$ 1,250 | \$ 1,250 | \$ 1,250 | \$ 1,250 | \$ 1,250 | \$ 1,250 | \$ 1,250 | \$ 1,250 | \$ 1,250 | \$ 1,250 | \$ 1,250 | \$ 1,250 | \$ 1,250 | |
| Memorial Football/Soccer/Baseball Youth Practice | | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 75 | |
| Memorial Football/Soccer Youth Tournament | | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | \$ 250 | |
| Maintenance Fee - Request for Staff During the course of games/tournaments | | | | | | | | | | | | | | \$ 15 | Per Hour/Per Employee |
| Request for Diamond Dry | | | | | | | | | | | | | | \$ 30 | Per Bag |
| Cabin Shelter Rentals | | | | | | | | | | | | | | | |
| Club House Daily Rental Fee | \$ 60 | | \$ 60 | \$ 60 | \$ 60 | \$ 60 | \$ 60 | \$ 60 | \$ 60 | \$ 60 | \$ 60 | \$ 60 | \$ 60 | \$ 70 | |
| Elkhorn Lodge Daily Rental Fee | \$ 200 | | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 210 | |
| Shelter House Daily Rental Fee | \$ 35 | | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 45 | |
| Woodland Cabin Daily Rental Fee | \$ 45 | | \$ 45 | \$ 45 | \$ 45 | \$ 45 | \$ 45 | \$ 45 | \$ 45 | \$ 45 | \$ 45 | \$ 45 | \$ 45 | \$ 45 | |
| Picnic Shelter | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | |
| Stage | \$ 35 | | | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | |
| Stage Skyview | \$ 35 | | | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 35 | \$ 45 | |
| Camping | | | | | | | | | | | | | | | |
| Regular Campsite | \$ 18 | \$ 18 | \$ 18 | \$ 18 | \$ 18 | \$ 18 | \$ 18 | \$ 18 | \$ 18 | \$ 18 | \$ 18 | \$ 18 | \$ 24 | \$ 26 | |
| Primitive Campsite | | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 16 | \$ 18 | |
| Tournament Fees | | | | | | | | | | | | | | | |
| Tournament Gate Fee (Local) | | | | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% | |
| Tournament Entry Fee (Local) | | | | 5% | 5% | 5% | 5% | 5% | 5% | 5% | 5% | 5% | 5% | 5% | |
| Tournament Gate Fee (Outside City) | | | | 20% | 20% | 20% | 20% | 20% | 20% | 20% | 20% | 20% | 20% | 20% | |
| Tournament Entry Fee (Outside City) | | | | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% | |

Department Report September 2023

Major Incidents/Significant Events/Meetings

- City council meetings on 1st and 3rd Mondays
- Arts Council meeting
- Rotary Club Parks and Rec presentation
- Lawn conversion program meeting
- Tree board meeting
 - Green Leaf Award Selection Complete
- Citizens Academy Presentation
- Stormwater Training

Project Outcomes

- 18th and Pasewalk art piece roundabout approved by council
- Dog sculpture approved by council
- Whitewater Structures #4 & #5 tested
- Johnson Park Bid Package #3 Complete – Structures
- Attended the NERPA Conference
- Master Plan Public Input Sessions Complete
- Master Plan Statistically Valid Survey Complete
- North Pine & Embrace Signs installed

Current Project

- | | |
|--|---|
| <ul style="list-style-type: none">• 2023 – 2024 budget• 2024 Fees• Paving the area around the Skyview shop• Adding additional sidewalk in Liberty Bell for ADA access to the fields and to the new restroom• Master Plan process underway• Johnson Park projects• Warren Cook Playground• Phase 2 liberty bell playground ordered | <ul style="list-style-type: none">• Parks Signage installations underway• Skate Park Pump track work• Landscaping, nature playground, wayfinding & historical panel design needed for Johnson Park• Trails Committee plan• Skyview Fishing Dock• Johnson Park Ice Rink and Fountain• Ta Ha Team Lockers |
|--|---|

Upcoming Significant Events & Meetings

- Master Plan Public Survey
- NRPA conference

Change in Park/Facility Status

- AquaVenture Closed

Public Requests

-

**Rec Report
September 2023**

Major Incidents/Significant Events/Meetings

- City council meetings on 1st and 3rd Mondays
- Arts Council meeting
- Sculptures approved for purchase
- NOH meetings
- Briggs and Barrett Garden discussion
- MOU discussion for partnerships
- Filled the Sports Complex Supervisor position

Project Outcomes

- 18th and Pasewalk art piece roundabout approved by council
- Dog sculpture approved by council
- NERPA Conference
- AquaVenture report completed for 2023 season
- Recreation Fall activities guide
- Backstop netting replaced at Memorial field
- North Pine fields setup
- Quotes for Ta-Ha backstops
- New turf in bullpens at Memorial field complete

Current Project

- | | |
|---|--|
| <ul style="list-style-type: none">• Fees for Recreation• Preparing for Ta-Ha shop for remodel• Pickleball court pricing for donors• Turf field maintenance standards• Sports field maintenance standards• Top dressing of sports fields• Pulling of unnecessary posts• Skate Park Pump Track 75% completed as of 9/22• Memorial bullpen | <ul style="list-style-type: none">• Partnerships for Recreation programs• Concessions• DNA holiday discussions• Pool heater bid• Tennis/Pickleball courts @ Central Park• |
|---|--|

Upcoming Significant Events & Meetings

- NRPA conference

Change in Park/Facility Status

- AquaVenture Closed

Public Requests

-

**Parks & Facilities Supervisor Report
September 2023**

Current Projects

- Purchasing materials for upcoming projects
- Berry Hill Park clean-up
- Repair playground at Berry Hill Park
- Prep Skyview for cross country meet
- Winterize AquaVenture water park
- Memorial Bench installation off E. Bluff trail
- Move playground equipment from Street Shop
- Begin bid process for renovation of the river banks downstream from Johnson Park
- Central Park improvements
 - Sidewalk replacement
 - Stage upgrades
 - Install border around playground
 - Irrigation
- Ta-Ha restrooms repainted before winter
- Tree planting in downtown terraces (14 done / 10 remaining)
- Daily tasks
 - Parks maintenance
 - Mowing
 - Facility cleaning
 - Plant/tree care, e.g. watering, weeding, etc.

**Athletics Supervisor Report
September 2023**

Current Projects

- Creating a Master Schedule for routine projects that occur weekly and daily
- Field prep for practices and games
- Winterize bleachers at N Pine Fields
- Remove posts at Ta-Ha-Zouka, Liberty Bell, and Skate Park
- Aerate, seed, flatten, and top dress Memorial Field
- Auger line to the fields at Ta-Ha-Zouka
- Pinning field painted areas to help avoid measurements and speed up field prep next season
- Received quotes for the softball backstop – Pro Tech Electric Service will set the poles for the backstop in three weeks
- Final quotes for the fencing and wood ordered and stored for part of the backstop
- New American flag ordered for Ta-Ha
- New enclosed water fountain ordered and will be installed before winter
- Received a quote for electric locks that was higher than expected, re-evaluating.
- Determined 44 curb stops are need at the Ta-Ha-Zouka parking lots totaling \$2,250