Agenda Packet

NORFOLK PLANNING COMMISSION

Tuesday, December 19, 2023 7:30 a.m.

Created 12/13/2023 4:24 PM



NOTICE OF MEETING CITY OF NORFOLK, NEBRASKA

NOTICE IS HEREBY GIVEN that a meeting of the Norfolk Planning Commission of the City of Norfolk, Nebraska, will be held at 7:30 a.m. on Tuesday, December 19, 2023, in the Council Chambers, 309 N. 5th Street, which meeting will be open to the public.

An agenda for such meeting, kept continually current, is available at the City of Norfolk Administration Building, located at 309 N 5th Street, Norfolk, Nebraska during normal business hours.

309 N 5th St Norfolk, NE 68701 P402-844-2280 F402-844-2028 www.norfolkne.gov

AGENDA

NORFOLK PLANNING COMMISSION

December 19, 2023

CALL TO ORDER

- 1. 7:30 a.m. Call meeting to order.
- 2. Inform the public about the location of the Open Meetings Act posted in the Council Chambers and accessible to members of the public
- 3. Roll call.

CURRENT BUSINESS

4. Approval of full agenda.

Motion

5. Consideration of approval of the minutes of the December 5, 2023 Planning Commission meeting.

Motion

PUBLIC HEARINGS

- 6. Public hearing at the request of Robert A. Uecker, Trustee of Richard Uecker Trust, to consider a zoning change from A (Agricultural District) to C-1 (Local Business District) on property generally located 1/2 mile west of south 37th St. and south of North Airport Rd.
- 7. Consideration of recommendation of zoning change from A (Agricultural District) to C-1 (Local Business District) on property generally located 1/2 mile west of south 37th St. and south of North Airport Rd.

Motion

- 8. Public hearing at the request of Robert A. Uecker, Trustee of Richard Uecker Trust, for a Conditional Use Permit for storage and warehousing of nonhazardous products on property generally located 1/2 mile west of south 37th St. and south of North Airport Rd.
- 9. Consideration to have City Staff prepare a Conditional Use Permit for discussion and action at the next regularly scheduled Planning Commission meeting for storage and warehousing of nonhazardous products on property generally located 1/2 mile west of south 37th St. and south of North Airport Rd.

Motion

PLATS/SUBDIVISIONS

10. Consideration of recommendation of the final plat Robert A. Uecker's Addition.

Motion



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OTHER BUSINESS

- 11. November 2023 Building Permit Report
- 12. Open topics on any concerns the Commission has towards current and future planning for the City. No action can be taken on matters discussed.



PLANNING COMMISSION MEETING

The Norfolk Planning Commission of the City of Norfolk conducted a public meeting in the City Council Chambers, 309 N. 5th Street, on the 5th day of December 2023, beginning at 7:32 a.m.

Roll call found the following Commission Members present: Dan Spray, Jill Sock, Dirk Waite, Martin Griffith, and Cody Ronnfeldt. Absent: Chad Bryant, Kaycee Kube, Jordan Mason, and Brandon Franklin

Staff members present were: Valerie Grimes, City Planner; Steve Rames, City Engineer, Anna Allen, Assistant City Engineer; Mikah Wheeler, Economic Development Coordinator; Sarah Wortmann, Planning Commission Secretary; and Katelyn Palmer, Permits Technician.

Planning Commission Chair Dan Spray presided, and the Planning Commission Secretary Sarah Wortmann digitally recorded the audio of the proceedings.

Chair Spray called the meeting to order and informed the public about the location of the current copy of the Open Meetings Act posted in the meeting room and accessible to members of the public.

Notice of the meeting was given in advance thereof by publication in the Norfolk Daily News, Norfolk, Nebraska, the designated method of giving notice, as shown by affidavit of publication.

Notice was given to the Chair and all members of the Commission and a copy of their acknowledgement of receipt of notice and agenda is attached to the minutes. Availability of the agenda was communicated in advance notice and in the notice to the Chair and Commission of this meeting. All proceedings hereafter shown were taken while the convened meeting was opened to the public.

Current Business

Commissioner Griffith moved, seconded by Commissioner Ronnfeldt to approve the full agenda.

Roll Call: Commission Members: Ayes: Spray, Sock, Waite, Griffith and Ronnfeldt. Nays: None. Absent: Bryant, Franklin, Kube and Mason. Motion carried (5-0).

Commissioner Ronnfeldt moved, seconded by Commissioner Waite to approve the November 21, 2023, meeting minutes.

Roll Call: Commission Members: Ayes: Spray, Sock, Waite, Griffith and Ronnfeldt. Nays: None. Absent: Bryant, Franklin, Kube and Mason. Motion carried (5-0).

Enclosure 5
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Resolution No. 2023PC-Conditional Use Permit – Watchman Permit 2001 S. 1st Street | Monroe Storage, LLC

Chair Spray opened for discussion to consider a request from Monroe Storage, LLC, Nebraska limited liability company, for a Conditional Use Permit for a Watchman Permit on the property addressed as 2001 S. 1st Street, which was postponed from the November 7, 2023, Planning Commission Meeting.

City Planner, Val Grimes stated there has not been a building permit issued because the owner is working on stamped architectural plans and does not have an estimated date when would be receiving the plans.

Waite questioned if this item should be postponed another month. Grimes responded that the item could be postponed until the next meeting or month. Commissioner Ronnfeldt stated he would like to make sure the building permit is issued. Chair Spray asked if the residence is currently being lived in. Grimes stated the owner's said no one is living there.

Commissioner Ronnfeldt moved, seconded by Commissioner Griffith to postpone having City Staff prepare a Conditional Use Permit for discussion and action at the next regularly scheduled Planning Commission meeting for watchman's permit on property addressed as 2001 S. 1st St., until January 3, 2024.

Roll Call: Commission Members: Ayes: Spray, Sock, Waite, Griffith and Ronnfeldt. Nays: None. Absent: Bryant, Franklin, Kube and Mason. Motion carried (5-0).

Resolution No. 2023PC-10
Conditional Use Permit – Exceed Maximum Height Regulations
3402 Rolling Hills Drive – Tristan Hartzell

Chair Spray read into record the terms of the Conditional Use Permit.

Vice-Chair Waite moved, seconded by Commissioner Griffith to approve Resolution No. 2023PC-10 for a Conditional Use Permit for an Oversize Accessory Building on property addressed as 3402 Rolling Hills Drive.

Roll Call: Commission Members: Ayes: Spray, Sock, Waite, Griffith and Ronnfeldt. Nays: None. Absent: Bryant, Franklin, Kube and Mason. Motion carried (5-0).



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Public Hearings

Public Hearing Zoning Change – A to I-1 1/2 Mile West of South 37th St. & South of North Airport Road Robert A. Uecker, Trustee of Richard Uecker Trust

Chair Spray opened the public hearing at 7:36 a.m. to consider a request from Robert A. Uecker, Trustee of Richard Uecker Trust, for a zoning change from A (Agricultural District) to I-1 (Light Industrial District) on property generally located ½ mile west of South 37th St. and south of North Airport Road.

Robert Uecker, Applicant, explained he had the corner section surveyed. This section includes a 60x120 foot machine shed and two grain bins. He is requesting the zone change for I-1, to rent out the grain bins and rent out a portion of the shed for storage.

Chair Spray asked if he plans to build additional buildings. Uecker answered he was considering building but looking at building costs he no longer plans to. Spray asked if the reason for the plat is to sell the corner of the property. Uecker stated yes, the trust is going to be selling the whole quarter, that is the reason he is separating the acreage.

No one spoke in favor or opposition of the request and Chair Spray closed the public hearing at 7:38 a.m.

Uecker stated the property could stay agricultural but would like to rent the bins and building out for storage and would work better if it was zoned as Light Industrial. Spray asked Uecker if he would oppose changing the zone to C-1 with a Conditional Use Permit instead of I-1 (Light Industrial District). Uecker responded he is not aware of the rules or limitations of C-1. Spray stated he would be able to go forth with his plans but would have another step of a Conditional Use Permit but would be less intense of a zoning area with residential being around; the use is not necessarily Industrial.

Grimes explained that for the property to be zoned Agriculture it needs to be at least forty acres. Vice-Chair Waite asked if the property could be zone changed to commercial. Grimes stated it could be changed to lower intensive C-1 (Local Business District) but would need a Conditional Use Permit and if anything was built it would require a fifteen-foot buffer yard. Grimes asked if the conditional use permit would be for the existing buildings only or for new buildings. Spray stated it would not be a bad idea to add future building to the CUP.

Uecker asked if a residence would be able to be built there. The commissioners answered no not on commercial or industrial land. Spray stated a zone change would need to be made if someone wanted to build a residence on the property. Uecker agreed to commercial zoning.

Grimes stated the commissioners would have to make a recommendation for a lower intensive without starting the process over again, but it will move forward with the planning commission recommendation as commercial to council as I-1 and will be the council's decision on if they pass the I-1 or go with the commission recommendation of C-1. Spray asked Grimes if Uecker would be able to withdraw his zone



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change request of I-l and request C-1, along with the CUP. Grimes stated yes and the cleanest process if we do the CUP, is to withdraw this and start fresh the CUP, zone change with C-1, and the plat together on one meeting.

Uecker withdrew his request of I-1 and will pursue a C-1 zoning change. Item number 9 (Consideration of recommendation of zoning change from A (Agricultural District) to I-1 (Light Industrial District) on property generally located 1/2 mile west of South 37th St. and south of North Airport Road.) & 10 (Consideration of recommendation of the final plat of Robert A. Uecker's Addition.) were removed from the agenda.

Plats/Subdivisions

Wyndham Hills 7th Addition

Erica Daake (WhiteCliff Development) stated this is the next plat of an area they have been developing and offered to answer any questions Commissioners had. The Commissioners had no questions for Daake.

Chair Spray asked City Engineer, Steve Rames if there were any concerns. Rames explained there are no concerns, but engineering is working with them regarding the three larger lots (11,12 and 13) as being part of post construction stormwater program. This means they are required to be in an out lot that is retained by the developer, and they are responsible for maintaining that. We have been working with them and exploring ways to make it less burdensome on developers but bring long term maintenance and reporting in line with the desire of D.E.E. and ourselves because there are supposed to be annual inspections. We will put different things in place for the subdivision agreement and a post construction stormwater program for this area to ensure when these lots are sold to the new homeowner, they understand the requirements in terms of maintenance and reporting. There is a document recorded at the courthouse for the selling process, so new owners are informed when they are purchasing these homes. Long term we hope to no longer have this in the subdivisions and use regional retention.

Vice-Chair Waite moved, seconded by Griffith, to approve the final plat of Wyndham Hills 7th Addition.

Roll Call: Commission Members: Ayes: Spray, Sock, Waite, Griffith and Ronnfeldt. Nays: None. Absent: Bryant, Franklin, Kube and Mason. Motion carried (5-0).





Other Business

here was no other discussion and Chair Spray declared the meeting adjourned at 7:50 a.m.				
South Westmann Planning Commission Secretors				
Sarah Wortmann, Planning Commission Secretary				
Dan Spray Norfolk Planning Commission Chair				



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	For	
	Office	Date Rec'd
	Use	Fee \$
ZONING CHANGE APPLICATION	Only	Rec'd by
2011110 011711102711112111		

	Robert Wecker	81	1378	541 Au Address	a Mean	100 Gr	ove No	2
	Phone icant is an LLC, a copy of the operat	ing agreen		Email st be submitt				. COh
Contact: _ (other than applicant)	Name			Addı	ress			
-	Phone			Ema	ail			5
Current Zo *If apply	oning: <u>Opricultural</u> ying for M-U (Mixed Use) District, a	Propos copy of th	ed Zonir ne plan n	nust be subm	<u>words</u> itted with t	the application	ation.	
Location o	f Property:							
Legal Desc	ription: 300 affached.							-
Property A	area, Square feet and/or Acres:							e
Use of Adj	oining Properties:							
No	orth: agricultural East: agr	icultural	∑ South	:agricult	<u>wo√</u> West	Rural	Reside	ential
Signature of	f Owner	OR	Authoriz	ed Agent			-	
Rober	t Uecker		Printed	Name of Autho	orized Agent		-	
			100000000000000000000000000000000000000		0			

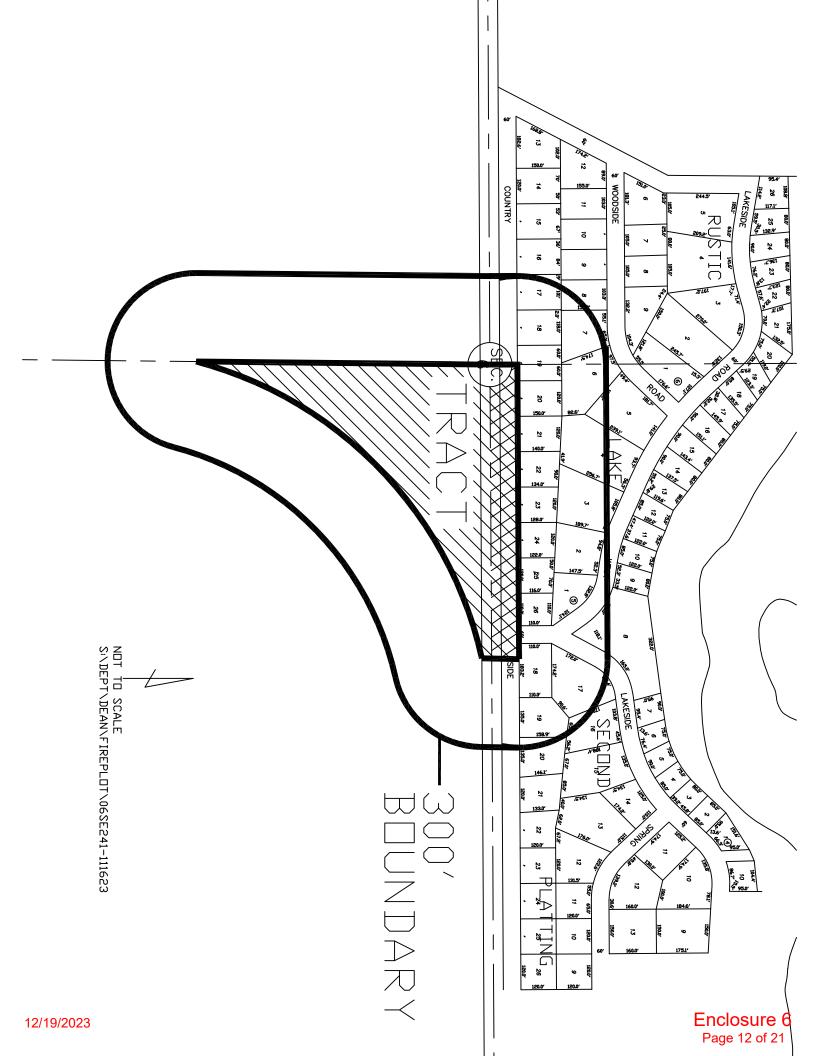
Return Completed forms to: Norfolk Planning Department; 309 N 5th Street; Norfolk, NE 68701



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ZONING CHANGE JUSTIFICATION FORM

Return Completed forms to: Norfolk Planning Department; 309 N 5th Street; Norfolk, NE 68701





Public Hearing

The Norfolk Planning Commission will hold a public hearing on Tuesday, December 19, 2023, at 7:30 a.m. in the City Council Chambers, 309 N 5th Street, Norfolk, Nebraska at the request of Robert A. Uecker, Trustee of Richard Uecker Trust, to consider a zoning change from A (Agricultural District) to C-1 (Local Business District) on property generally located ½ mile west of S. 37th St. and south of N. Airport Rd., legally described as follows:

A TRACT OF LAND LYING WHOLLY IN THE NORTHWEST ¼ OF THE SOUTHEAST ¼ OF SECTION 6, TOWNSHIP 23 NORTH, RANGE 1 WEST OF THE 6TH P.M., MADISON COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGINNING AT THE CENTER 1/4 CORNER OF SAID SECTION 6; THENCE EAST, ON THE NORTH LINE OF THE SOUTHEAST ¼, ON AN ASSUMED BEARING OF N 87°28'04" E A DISTANCE OF 980.17 FEET; THENCE S 01°35'19" E, PARALLEL TO THE WEST LINE OF THE SOUTHEAST ¼, A DISTANCE OF 33.00 FEET TO A POINT ON A 1340.00 FOOT RADIUS CURVE, THE CENTER OF WHICH BEARS S 15°26'01" E; THENCE IN A SOUTHWESTERLY DIRECT, ON SAID CURVE, AN ARC LENGTH OF 1455.72 FEET, THE CHORD OF WHICH BEARS S 43°26'40" W, WITH A CHORD LENGTH OF 1385.19 FEET TO A POINT ON SAID WEST LINE OF THE SOUTHEAST ¼; THENCE N 01°35'19" W, ON SAID WEST LINE OF THE SOUTHEAST ¼, A DISTANCE OF 995.77 FEET TO THE POINT OF BEGINNING AND CONTAINING 7.42 ACRES MORE OR LESS.

Publish (December 8, 2023) 1 P.O.P.



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	For			
	Office	Date Rec'd		
	Use	Fee \$		
CONDITIONAL USE	Only	Rec'd by		
PERMIT APPLICATION				

Applicant: Robert Vecker	84378 541 Ave
Name	Address Meudow Grove, 68752
402-750-4381	robert. Ucker @icloud.com
Phone	Email
*If applicant is an LLC, a copy of the operating agreem	nent must be submitted with the application.
Contact: Lori Vecker	Address
(other than Name applicant)	Address
402-750-9485	
Phone	Email
Present Use of Property: agricultural	
Desired Use of Property: Commercial	(C-1)
Timeframe of Request: X Perpetual Is	ssued for years
Location of Property:	
Legal Description: See attached	
Property Area, Square feet and/or Acres:	
General Character of the area: QQ V Dad	
los lill	
Signature of Owner	Authorized Agent
Robert Vecker OR	
Printed Name of Owner	Printed Name of Authorized Agent

Return Completed forms to: Norfolk Planning Department; 309 N 5th Street; Norfolk, NE 68701

Rev. 1-2018



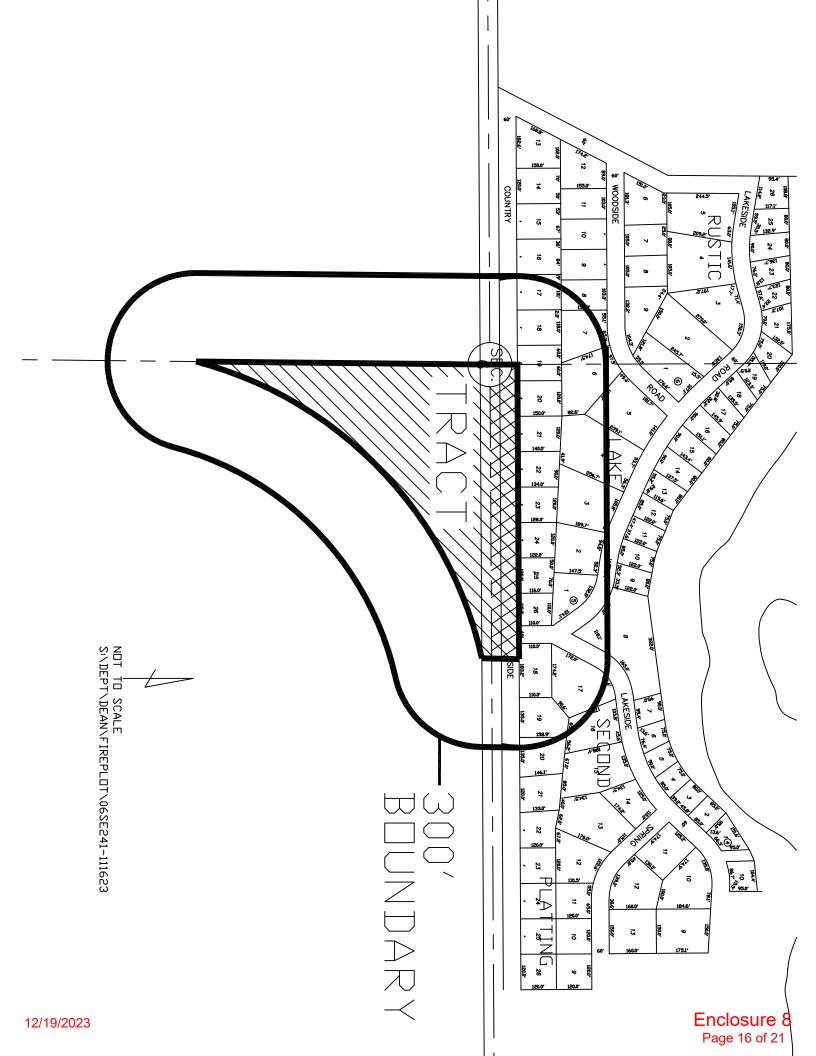
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CONDITIONAL USE PERMIT JUSTIFICATION FORM

1. What is the current zoning district?
agricultural - to be commercial
2. For what specific use are you requesting the permit?
Storage
3. Will it be necessary to build a new structure? Yes No
4. What makes the location of the proposed permit appropriate in relation to the adjacent properties?
will not affect the adjacent property.
5. Is screening or buffering required? Yes X No
If yes, explain type
6. Is the ingress & egress to the property and proposed structure adequate? Yes No
If no, explain traffic flow solutions
7. Are off-street parking and/or loading areas required? Yes You
If yes, explain traffic flow
8. Describe the current traffic of the area and the effect the proposed permit will have on traffic patterns.
9. Are any signs or exterior lighting required? Yes X No
If yes, explain
10. Are utilities property located? Yes No
Explain location and closest availability
11. Adequate water and sewer available? Yes No
12. Will required yards & other open spaces be observed with the permit? Yes X No

Return Completed forms to: Norfolk Planning Department; 309 N 5th Street; Norfolk, NE 68701

Rev. 1-2018





Public Hearing

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A TRACT OF LAND LYING WHOLLY IN THE NORTHWEST ¼ OF THE SOUTHEAST ¼ OF SECTION 6, TOWNSHIP 23 NORTH, RANGE 1 WEST OF THE 6TH P.M., MADISON COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGINNING AT THE CENTER 1/4 CORNER OF SAID SECTION 6; THENCE EAST, ON THE NORTH LINE OF THE SOUTHEAST ¼, ON AN ASSUMED BEARING OF N 87°28'04" E A DISTANCE OF 980.17 FEET; THENCE S 01°35'19" E, PARALLEL TO THE WEST LINE OF THE SOUTHEAST ¼, A DISTANCE OF 33.00 FEET TO A POINT ON A 1340.00 FOOT RADIUS CURVE, THE CENTER OF WHICH BEARS S 15°26'01" E; THENCE IN A SOUTHWESTERLY DIRECT, ON SAID CURVE, AN ARC LENGTH OF 1455.72 FEET, THE CHORD OF WHICH BEARS S 43°26'40" W, WITH A CHORD LENGTH OF 1385.19 FEET TO A POINT ON SAID WEST LINE OF THE SOUTHEAST ¼; THENCE N 01°35'19" W, ON SAID WEST LINE OF THE SOUTHEAST ¼, A DISTANCE OF 995.77 FEET TO THE POINT OF BEGINNING AND CONTAINING 7.42 ACRES MORE OR LESS.

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For Office	Date Rec'd 11-9-23
Use Only	Fee \$ SMU

SUBDIVISION APPLICATION

Name of Subdivision: Robert A. Uecker's	s Add to N	Madison County, NF
Name of Subdivision:	- Aud. to h	Wadison Sounty, NE
Preliminary	V	Final
Robert A. Uecker, Trustee of F	Richard Uecl	cker Trust 84378 541 Ave., Meadow Grove, NE
Name		Address
402-750-4381		Rob @ Keytosolutions , com
Phone		Robe Keytosolutions, com
*If applicant is an LLC, a copy of the op	erating agre	reement must be submitted with the application.
Contact:		
(other than Name Applicant)		Address
Phone	-	Email
Current Zoning: A	_	
General Location/Address: pt. of SE 1/	4 of Sec. 6	. 6, Twp. 23 N, Rge. 1 W, Madison County
Legal Description: See Attached Lega	l Descript	otion
Tax ID# 590156950		
Property Area, Square Feet and/or Acres	6.31 Ac	cres
AMILI THEF		
Signature of Owner		Authorized Agent
Robert A. Uecker, Trustee	OR	
Printed Name of Owner		Printed Name of Authorized Agent

Return Completed forms to: Norfolk Planning Department; 309 N 5th Street; Norfolk, NE 68701 Rev. 1-2018

Legal Description

A tract of land lying wholly in the Northwest ¼ of the Southeast ¼ of Section 6, Township 23 North, Range 1 West of the 6th P.M., Madison County, Nebraska, more particularly described as follows:

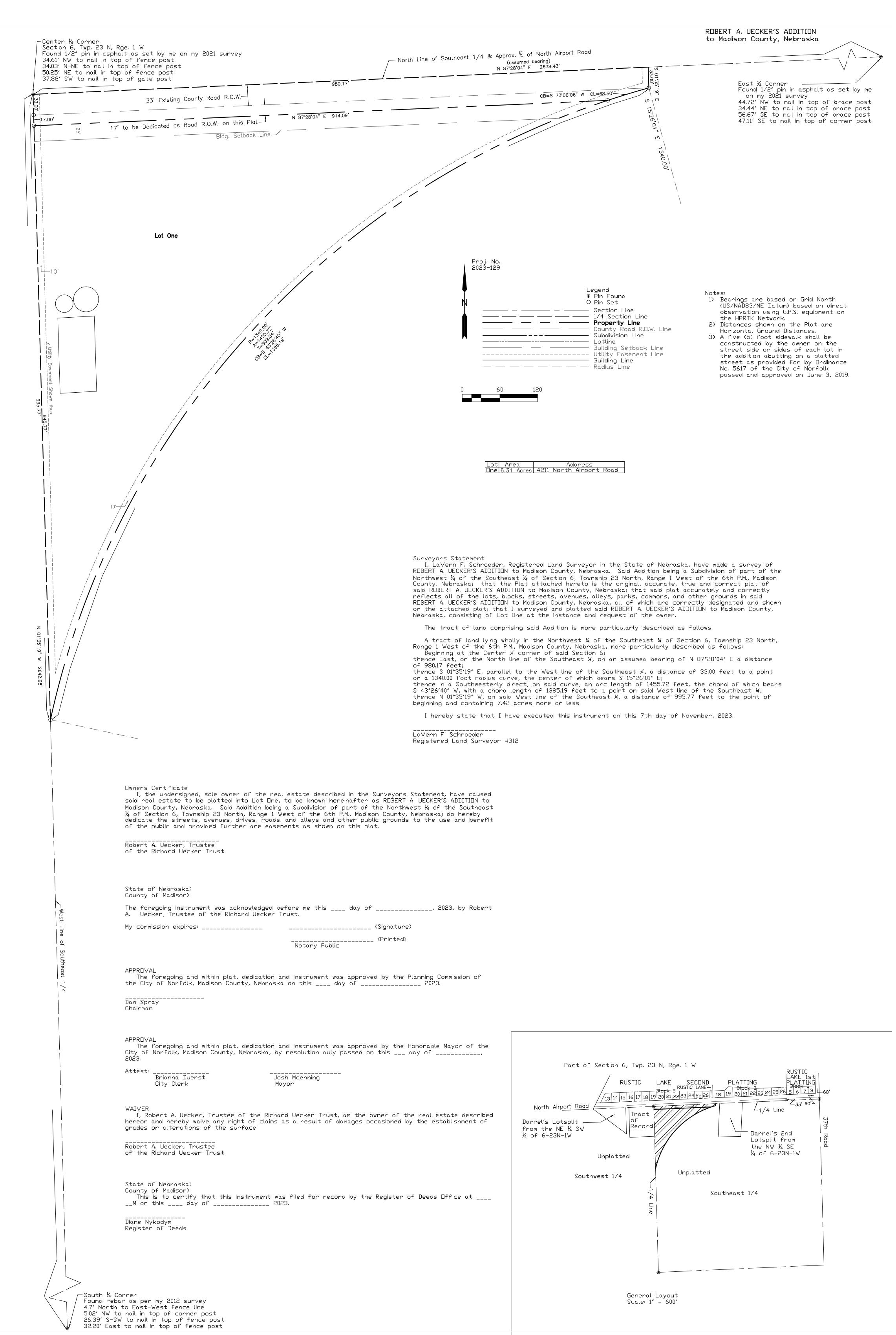
Beginning at the Center ¼ corner of said Section 6;

thence East, on the North line of the Southeast ¼, on an assumed bearing of N 87°28'04" E a distance of 980.17 feet;

thence S 01°35'19" E, parallel to the West line of the Southeast ¼, a distance of 33.00 feet to a point on a 1340.00 foot radius curve, the center of which bears S 15°26'01" E;

thence in a Southwesterly direct, on said curve, an arc length of 1455.72 feet, the chord of which bears S 43°26'40" W, with a chord length of 1385.19 feet to a point on said West line of the Southeast ¼;

thence N 01°35'19" W, on said West line of the Southeast ¼, a distance of 995.77 feet to the point of beginning and containing 7.42 acres more or less.



CITY OF NORFOLK Monthly Building Permit Report

Month November, 2023

Building Services		Won	thly Building Permi	t Report		November, 2023
Permits Issued	2023 November	2023 October	2022 November	This Fiscal YTD	Last Fiscal YTD	Variation % 2023 vs. 2024
BUILDING						
Number	51	43	32	94	68	38.2%
Valuation	\$4,281,838.00	\$3,896,978.00	\$34,264,932.00	\$8,178,816.00	\$233,088,590.90	-96.5%
Permit Fee	\$13,447.08	\$17,245.79	\$19,050.72	\$30,692.87	\$55,097.65	-44.3%
ELECTRICAL Number	7	60	23	67	49	36.7%
Permit Fee	, \$11,761.50	\$26,516.50	\$22,179.00	\$38,278.00	\$58,806.00	-34.9%
PLUMBING	ψ11,701.50	Ψ20,310.30	ΨΖΖ, 179.00	ψ30,270.00	ψ30,000.00	-34.970
Number	9	49	16	58	35	65.7%
Permit Fee	\$711.21	\$7,512.41	\$2,587.75	\$8,223.62	\$11,214.34	-26.7%
MECHANICAL						
Number	8	22	15	30	34	-11.8%
Permit Fee	\$1,408.94	\$14,415.58	\$11,762.84	\$15,824.52	\$20,169.56	-21.5%
WATER HEATER						
Number	2	9	6	11	12	-8.3%
Permit Fee	\$69.00	\$310.50	\$201.00	\$379.50	\$393.00	-3.4%
FIRE ALRM / SPR Number	1	2	4	3	4	25.00/
Permit Fee			1		4	-25.0%
WELL / SEPTIC Number	\$331.50	\$582.00	\$156.00	\$913.50	\$676.00	35.1%
Permit Fee FIRE PREVENTION Number						
Permit Fee						
TOTAL FEES:	\$27,729.23	\$66,582.78	\$55,937.31	\$94,312.01	\$146,356.55	-35.6%
Nature of Building Permits	Last FYTD	Present FYTD	Number of Permits	Dwelling Units	Permit Fees	Valuation
Voi	id				\$0.00	\$0.00
SF	D 10 (10)	23 (23)	20	20	\$4,701.85	\$2,280,000.00
Duple	` '	(,			\$0.00	\$0.00
MF					\$0.00	\$0.00
Commercia					\$0.00	\$0.00
Industria	al				\$0.00	\$0.00
Garage	s				\$0.00	\$0.00
Move & Dem	0				\$0.00	\$0.00
SFD	A	2 (2)	2	2	\$852.90	\$58,480.00
Sig	n		7	0	\$646.60	\$80,180.00
Othe			18	0	\$1,901.80	\$331,861.00
Alterations & Add			10	U	ψ1,301.00	ψοσ1,001.00
1 & 2 Famil			3	0	\$191.25	\$81,317.00
	•		Č	Ü		
Multi-Famil	у				\$0.00	\$0.00

Building Valuation

Commercial

Industrial

Total

 2024 Fiscal YTD
 \$8,178,816.00

 2023 Fiscal YTD
 \$233,088,590.90

 Contractor Registration
 \$625.00

Building Official

\$5,152.68

\$13,447.08

\$0.00

22

1

51

\$1,450,000.00

\$4,281,838.00

\$0.00