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The Planning Commission Chair informed the public about the location of the current copy of the Open Meetings Act posted in the meeting room and accessible to members of the public.

REGULAR MEETING Planning Commission-Council Chambers December 3, 2013

The Norfolk Planning Commission of the City of Norfolk conducted a public meeting in the City Council Chambers, 309 N. 5th Street, on the 3rd day of December, 2013.

Chair Snodgrass called the meeting to order at 7:30 a.m. The following members answered roll call: Davis, Adams, Beckman, Lundy, Ohl, Griffith, Murren and Milander

Staff Present: Trent Howard and Faythe Petersen.

Commissioner Ohl moved and Griffith seconded to approve the December 3, 2013 agenda.

AYE: Davis, Adams, Beckman, Lundy, Snodgrass, Ohl, Milander, Murren and Griffith

NAY:

ABSENT:

Motion carried.

Lundy moved and Beckman seconded to approve the October 22, 2013 minutes.

AYE: Davis, Adams, Beckman, Lundy, Snodgrass, Ohl, Milander, Murren and Griffith

NAY:

ABSENT:

Motion carried.

## PLATS/SUBDIVISIONS

## Mark's Landing

Lavern Schroeder, representing Bob Hauser, said this is a one lot subdivision at the dead end of N. 43<sup>rd</sup> Street in the Cedar Ridge Subdivision. They want to subdivide this lot to remove it from the remainder of the section.

There was no other discussion.

Commissioner Murren moved and Milander seconded to approve the final plat of Mark's Landing.

AYE: Davis, Adams, Beckman, Lundy, Snodgrass, Ohl, Milander, Murren and Griffith

NAY:

ABSENT:

Motion carried.

Waivers

Sidewalk Waiver-Mark's Landing

Lavern Schroeder said they are requesting this waiver as there are no other sidewalks in the area. This is a five year waiver and the commissioners felt this was appropriate.

Commission Ohl moved and Davis seconded to recommend approval of the sidewalk waiver for Mark's Landing.

AYE: Davis, Adams, Beckman, Lundy, Snodgrass, Ohl, Milander, Murren and Griffith

NAY:

ABSENT:

Motion carried.

Paving Waiver-Mark's Landing

Lavern Schroeder also requested a paving waiver for the final plat of Mark's Landing. None of the existing streets in the subdivision are paved requiring the waiver.

Commissioner Lundy moved and Beckman seconded to recommend approval of the paving waiver for Mark's Landing.

AYE: Davis, Adams, Beckman, Lundy, Snodgrass, Ohl, Milander, Murren and Griffith

NAY:

ABSENT:

Motion carried.

## **CURRENT BUSINESS**

Trent Howard gave the October, 2013 Building Permit Report.

There were questions on the high percentage of permit valuations but Trent assured the commissioners that that figure is accurate.

There was no other discussion and Beckman moved to adjourn and Adams seconded. Adjourned at 7:50 a.m.

Faythe Petersen, Secretary/Norfolk Planning Commission