
PLANNING COMMISSION MEETING

The Norfolk Planning Commission of the City of Norfolk conducted a public meeting in the City Council Chambers, 309 N. 5th Street, on the 6th day of February 2024, beginning at 7:31 a.m.

Roll call found the following Commission Members present: Waite, Sock, Bryant (7:32), Franklin, Kube, Griffith and Ronnfeldt. Absent: Spray and Mason

Staff members present were: Valerie Grimes, City Planner; Steve Rames, City Engineer, Anna Allen, Assistant City Engineer; Mikah Wheeler, Economic Development Coordinator; Sarah Wortmann, Planning Commission Secretary; and Katelyn Palmer, Permits Technician.

Vice-Chair Waite called the meeting to order and informed the public about the location of the current copy of the Open Meetings Act posted in the meeting room and accessible to members of the public.

Chair Spray presided, and the Planning Commission Secretary Sarah Wortmann digitally recorded the audio of the proceedings.

Notice of the meeting was given in advance thereof by publication in the Norfolk Daily News, Norfolk, Nebraska, the designated method of giving notice, as shown by affidavit of publication.

Notice was given to the Chair and all members of the Commission and a copy of their acknowledgement of receipt of notice and agenda is attached to the minutes. Availability of the agenda was communicated in advance notice and in the notice to the Chair and Commission of this meeting. All proceedings hereafter shown were taken while the convened meeting was opened to the public.

Current Business

Commissioner Griffith moved, seconded by Kube to approve the full agenda.

Roll Call: Commission Members: Ayes: Waite, Sock, Bryant, Franklin, Kube, Griffith and Ronnfeldt.
Absent: Spray and Mason (7-0)

Commissioner Ronnfeldt moved, seconded by Commissioner Franklin, to approve the January 3, 2024, meeting minutes.

Roll Call: Commission Members: Ayes: Waite, Sock, Bryant, Franklin, Kube, Griffith and Ronnfeldt.
Absent: Spray and Mason (7-0)

Plats/Subdivisions

Abler Industrial Site Replat

Jeff Ray (JEO Consulting) stated there are three lots and a vacated street that are being consolidated for the redevelopment of an existing building.

City Engineer, Steve Rames, stated his concern about the sanitary sewer in the vacated right of way, which will need a full easement and larger than the proposed 10 feet. Jeff advised the area of vacated right of way would be used for circulation and the plat will be revised with a large easement for the sanitary sewer line prior to City Council.

Commissioner Ronnfeldt moved, seconded by Kube, to approve the final plat of Alber Industrial Site Replat.

Roll Call: Commission Members: Ayes: Waite, Sock, Bryant, Franklin, Kube, Griffith and Ronnfeldt.
Absent: Spray and Mason (7-0)

Other Business

City Planner Grimes presented the December 2023 Building Permit Report.

There was no other discussion and Vice-Chair Waite declared the meeting adjourned at 7:38 a.m.



Sarah Wortmann, Planning Commission Secretary



Dirk Waite, Norfolk Planning Commission Vice-Chair